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Board Members:

Jerry Register  
District 1

Ginger Littleton  
District 2

Pamm Chapman  
District 3

Ryan Neves  
District 4

Steve Moss  
District 5

# MINUTES

## BAY DISTRICT SCHOOL BOARD MEETING

June 9, 2020

**FACILITIES WORKSHOP 10:00 A.M.**

**BOARD MEETING – 1:00 P.M. – BOARD ROOM**

**PUBLIC HEARING – 1:45 P.M. – BOARD ROOM**

~~**EXECUTIVE SESSION – COLLECTIVE BARGAINING – Canceled**~~

The meeting was called to order at 1:05 p.m. by Chair Steve Moss, those attending were: Vice Chair Pamm Chapman, Board Member Ryan Neves, Board Member Jerry Register, Superintendent Bill Husfelt and Board Attorney Franklin Harrison.

Superintendent Husfelt requested that an Emergency Item be added to the agenda under Interim/Final Payment. Final payment to ServPro for remediation work after Hurricane Michael in the amount of \$410,000.00.

Register made the motion to add this item to the agenda, Neves seconded.

Motion passed unanimously.

### I. APPROVAL OF AGENDA

**Superintendent Husfelt requested the following changes to the agenda:**

- |             |   |
|-------------|---|
| <b>ADD:</b> | <b>VI.C.4.a. Half Cent Sales Tax Collection Report</b>  |
|             | <b>VI.C.4.b. Hurricane Michael Expense Report</b>   |
|             | <b>VII.2. Administrative Recommendation<br/>Peggy Renihan, Coordinator of<br/>Teacher and Administrator Appraisal<br/>Systems</b> |
|             | <b>VIII.B.3. Authorization to Purchase and<br/>Implement Computers for Teaching<br/>and Instructional Purposes</b>                |

**DELETE: VIII.C.1. Insurance Renewal other than Property Insurance**

Neves made the motion to approve the agenda and Register seconded. Motion passed unanimously.

**II. APPROVAL OF THE MINUTES – May 26, 2020**

The minutes were approved unanimously.

**III. ORGANIZATION REPORTS**

**A. Association of Bay County Educators**

Alexis Underwood addressed the Board, she is now the Vice President and speaking for the President who could not be there. She said much has been learned this year in regards to distance learning, electronic meetings, etc. due to the COVID19 pandemic. There have been many challenges but also much collaboration and dialogue. She believes that next year can only be better.

**B. Bay Educational Support Personnel Association**

No one from the Bay Educational Support Personnel Association requested to speak.

**C. Bay Education Foundation**

Outgoing Executive Director, Janet Kessler, addressed the Board for her final meeting before her retirement. She thanked the Board for their great partnership and introduced her replacement, Melissa Pinero. Melissa thanked Janet for all her contributions to Bay Educational Foundation.

**IV. HEARING FROM THE PUBLIC**

No one from the Public requested to speak.

**V. LEARNING COMMUNITY NEWS**

**A. Board Members and Superintendent**

**B. District Staff**

**VI. CONSENT AGENDA**

**A. Deputy Superintendent**

1. Approval of Additional Units

**B. Assistant Superintendent – Division of Teaching and Learning**

1. Grants for 2020-2021
2. Contracts/MOUs/Agreements 2020-2021

**C. Business Support Services**

1. Purchasing and Contracting
2. Internal Audit Reports – Baybase and VPK
3. Interim/Final Payments
4. Financial Information
5. Inventory Report

**D. Human Resources**

1. Request to Approve Personnel Recommendations/Out of Field Teachers
2. Request Revision to the 19-20 District Approved List
3. Request Revision of the 19-20 Salary Placement Schedule

4. Request Revision of the 20-21 Salary Placement Schedule

**E. Facilities**

1. Prequalification of Contractors
2. Capital Projects Update
3. Grant Approval

Register asked to move item VI.E.3. Grant Approval to Action.

Neves made the motion to approve the remaining Consent Agenda. Register seconded. Motion passed unanimously.

**VII. ADMINISTRATIVE RECOMMENDATIONS**

1. Ryan Cottrell, Safety Assessment and Intervention Coordinator

Neves made the motion to approve, Register seconded. Motion passed unanimously.

2. Peggy Renihan, Coordinator of Teacher and Administrator Appraisal Systems

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

**VIII. ACTION ITEMS**

VI.E.3. Grant Approval to Action. Executive Director of Facilities, Lee Walters explained that his department will be applying for this grant from the Defense Community Infrastructure Program which totals \$25,000,000. BDS could be awarded any amount from \$25,000 or more. These funds would be used for improvements at Tyndall Academy for their sports programs.

Chapman made the motion to approve, Register seconded. Motion passed unanimously.

**A. School Board Members and Attorney**

1. Renewal of Revenue Anticipation Note

Register made the motion to approve, Neves seconded. Motion passed unanimously.

**B. Superintendent**

1. Reopening Plan for Haney

Neves made the motion to approve, Chapman seconded. Motion passed unanimously.

2. Travel Guidelines for Students and Employees

Chapman made the motion to approve, Register seconded. Motion passed unanimously.

3. Authorization to Purchase and Implement Computers for Teaching and Instructional Purposes

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

**C. ~~Business Support Services~~**

1. ~~Insurance Renewal Other Than Property Insurance 2020—  
2021~~

**C. D. Facilities**

1. Bid Results Café HVAC Upgrade Project – Waller Elementary

Chapman made the motion to approve. Register seconded. Motion passed unanimously.

2. Change Order to Childers Construction Contract to Add 7 Schools for Hurricane Repairs

Register made the motion to approve. Chapman seconded. Motion passed unanimously.

**IX. PUBLIC HEARING – 1:45 P.M.**

**A. Bay District Job Descriptions**

1. Project Manager Audio/Visual ITV: Media Services

Register made the motion to approve. Neves seconded. Motion passed unanimously.

**X. INFORMATIONAL ITEMS**

**A. IRS Change in Mileage Reimbursement Rates**

**B. Charter School Financials**

1. Bay Haven Charter Academy
2. Central High School
3. Chautauqua Learn and Serve
4. Palm Bay Preparatory Academy
5. Rising Leaders Academy
6. University Academy

**XI. ~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~ - Canceled  
(Immediately following School Board Meeting)**



Meeting adjourned at 2:31 p.m.

  
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**Steve Moss, Chair**

  
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**Bill Husfelt, Superintendent**