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Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
August 27, 2019

SOCIAL MEDIA POLICY WORKSHOP – 3:00 P.M. – BOARD ROOM

BUDGET WORKSHOP – 4:00 P.M. – BOARD ROOM

BOARD MEETING – 5:00 P.M. – BOARD ROOM

PUBLIC HEARING – 5:30 P.M.

EXECUTIVE SESSION – LAWSUIT: CASE #5:17cv265-RH-GRJ (J.H.)
(Immediately following School Board Meeting)

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REVISION #3

SCHOOL BOARD WORKSHOPS

SOCIAL MEDIA POLICY WORKSHOP

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Members Ginger Littleton, Ryan Neves and Jerry Register; William V. Husfelt, III, Superintendent and Attorney Franklin Harrison.

The workshop was called to order at 3:06 p.m. by Superintendent Husfelt.

The Superintendent introduced Kara Mulkusky, Director of Student Services. She began by giving the School Board several handouts that she referred to in her presentation. The handouts were School Board Policies 7.203 - Student Discipline, 7.207 – Bullying, Harassment, Cyberstalking or Teen Dating Violence and Abuse, and 7.211 – Possession and Use of Wireless Communication Devices; and a summary of all the courses and themes for social emotional learning supports for staff, teachers, and students.

Mulkusky addressed each PowerPoint slide to explain what each policy covers.

- Student Discipline – 7.203

This policy contains behavior that qualifies for minor disciplinary measures which is included in the Student Code of Conduct. Parents receive an updated Student Code of Conduct every year on the Parent Portal. She explained that violations of School Board Policy regarding computer and internet usage is included in the list of minor disciplinary measures. Mulkusky also reviewed Behavior Qualifying for Major Disciplinary Measures. One example that could be applied to the recent student video is "Any posting through the connection or use of wireless devices or internet including, but not limited to, blogs, social networks, emails, or texts that causes a foreseeable risk of substantial disruption to the work or discipline at a district facility". Discussion was held about the definition of substantial disruption and if it occurred after the recent student video.

- Bullying, Harassment, Cyberstalking or Teen Dating Violence and Abuse – 7.207

Mulkusky spoke about the definition of “Cyberbullying” which is bullying through the use of technology or any electronic communication. It also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying. “Cyberstalking” is directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

- Possession and Use of Wireless Communication Devices – 7.211

Mulkusky stated this policy outlines when the student can bring a personal electronic mobile device to school. The devices can be used to enhance student learning in the classroom when directed by the teacher. Students MUST log in and use BDS filtered wireless network during the school day.

She referred to the **Electronic Mobile Device Guidelines** which state: Using functions on electronic devices that disrupt the educational environment, from within or from outside the classroom, or violates the rights of others, including but not limited to using the device to cheat, violate school conduct rules, harass or bully staff or students or use their device for unlawful purposes will be subject to disciplinary action; up to and including suspension, expulsion, and being reported to authorities. This policy is in line with HB 7030.

Discussion was held about the recent video and if it applies to this policy.

Franklin Harrison stated that this was an off-campus threat which did not cause a disruption to school. He feels this is a First Amendment issue. The Superintendent said that if it was an off-campus felony, then the school district could take disciplinary action but there was not an arrest in this case.

- Recent Examples

Mulkusky gave three examples of social media posts that resulted in disciplinary action. She stated that students are becoming more vigilant on reporting violations with the “See Something, Say Something” campaign.

The workshop concluded at 3:58 p.m.

BUDGET WORKSHOP

The workshop was called to order at 4:05 p.m. by Superintendent Husfelt.

The Superintendent introduced Jim Loyed, Executive Director of Business Support Services. Loyed presented a Powerpoint presentation with the following slides:

- Budget Calendar

Loyed shared that there is one meeting left for the 2019-2020 budget process. The meeting will be held on September 10th for the final Budget Workshop, 2nd Public Hearing and adopting the Final Millage Rates and Final District Budget.

- UWFTE Comparison

Loyed explained that the District held back in reserve approximately 800 student units which worked to the District's advantage. The difference between the allocated amount and the mini-count was 0.

- Hurricane Michael – UEFTE Impact for 19/20 Budget

The estimate is that 844 students may be in a district other than Bay County which is considered High Risk by FLDOE.

- General Fund: Changes from Tentative Budget
- Appropriate Changes – Tentative to Final

Loyed shared that there have been several adjustments made to the budget for personnel but it will offset each other. Units were up but the reserve for unearned employees at tentative was adjusted to offset the increase. Appropriation changes to date: +\$42,564.

- Revenue Changes – Tentative to Final

The ending 19/20 Fund Balance is -\$17,668,843 and misc. state is -\$41,666 which resulted in -\$17,710,509 in changes to date.

- Summary – General Fund Budget Comparison

The difference has resulted in + \$538,886 general fund balance.

- All other funds have very little changes from Tentative Budget
- Other Anticipated Changes

The General Fund Balance will be updated based on unit allocation and class size leveling. The final appropriations should be close to the current projection.

- No Change in Millage Rate from Tentative Budget

The millage rate will remain at 5.9476 which is a decrease from 2018/19.

- Budget – Final Hearing

Board Adoption of Millage & Final Budget is September 10th @ 5:01 p.m.

The workshop concluded at 4:23 p.m.

At 4:24 p.m. Chairman Moss stated that the Board meeting would stand in recess as the Board entered into private Executive Session for the purpose of collective bargaining.

The Executive Session began at 4:25 p.m.

Those attending the Executive Session were the five School Board Members, Superintendent Husfelt, Attorney Franklin Harrison.

The Executive Session concluded at 4:58 p.m. and Chairman Moss called the School Board Meeting to order at 5:00 p.m.

SCHOOL BOARD MEETING

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Members Ginger Littleton, Ryan Neves and Jerry Register; William V. Husfelt, III, Superintendent and Attorney Franklin Harrison.

The meeting was called to order at 5:00 p.m. by School Board Chairman Steve Moss. William V. Husfelt, III led the Invocation. The Pledge of Allegiance was led by the Ryan Neves, School Board Member.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Add	SOCIAL MEDIA POLICY WORKSHOP – 3:00 P.M.
	VI.A.1.a Beacon Learning Center
Delete	VI.B.1 Interim/ Final Payment
	VI.B.2 Purchasing and Contracting
Add	VII.B.1 Request for Signature Authority for Damages Caused by Natural or Manmade Disasters
	VII.D.2 Boys & Girls Club of Bay County, Inc. – MKL in Millville School & Waller Elementary School MOUs
	IX. EXECUTIVE SESSION – LAWSUIT: CASE #5:17cv265-RH-GRJ (J.H.)

Motion by Neves, seconded by Register to approve the revised agenda. Motion unanimously approved.

II. APPROVAL OF MINUTES – August 13, 2019 School Board Meeting (SMF #1)

The minutes were unanimously approved.

I. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Bay District Schools Retirees

Mr. John Bell was recognized for his 19 years of service to Bay District Schools as a School Psychologist.

IV. HEARING FROM THE PUBLIC

The following members from the public addressed Superintendent Husfelt and the School Board Members:

Leonard Hall spoke about the ASPIRE data and low performing students.

George Hines spoke about the recent student video and the community reaction. He feels there should be more diversity on the School Board.

Dr. Rufus Woods spoke about his concerns about safety in the schools and all the students. He would like an official statement made about the student video and that the District consider forming a diversity counsel.

Tony Bostick felt the Social Media workshop was a waste of time and the current policy covers disciplining the student due to a major disruption on campus. He questioned the need for more security at the high schools after the video.

V. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

Littleton shared that she is forming a diversity counsel with the Kettering Group to look at the issues in the community.

The Superintendent has been meeting with several groups to gather data surrounding repairing the storm damaged buildings and FEMA reimbursements. He would like to be very transparent as to why all the needed repairs to the schools are taking so long.

B. District Staff

Kara Mulkusky stated that they have applied for the Volunteer Florida grant to continue with the mental health initiatives and recovery.

VI. CONSENT AGENDA

A. Assistant Superintendent for Teaching and Learning Services

1. Contracts/MOUs/Agreements 2019-2020 (SMF #2)

a. Beacon Learning Center

2. Master Inservice Plan 2019-2020 (SMF #3)

~~B. Business Support Services~~

~~1. Interim/ Final Payment~~

~~2. Purchasing and Contracting~~

~~C.B. Human Resources & Employee Support Services~~

~~1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #4)~~

~~2. Request Revision to the 2019-20 District Approved List (SMF #5)~~

~~D.C. Operational Support Services~~

~~1. Re-roof Bid Results: Oakland Terrace Elementary, Springfield Elementary, and Tommy Smith Elementary (SMF #6)~~

Motion by Littleton, seconded by Neves, to approve all of the Consent Items. Motion unanimously approved.

VII. ACTION ITEMS

A. School Board Members and Attorney

1. Appointment of Geoff McConnell to Serve on the Citizens Oversight Committee (**MOSS**) (SMF #7)

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

2. Real Estate Contract (SMF #8)

Harrison stated this is vacant land on Hutchison Blvd. It will be extra parking across from H. Beach Elementary School.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

B. Superintendent

1. **Request for Signature Authority for Damages Caused by Natural or Manmade Disasters** (SMF #9)

The FEMA consultant recommended this form be on hand.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

B.C. Human Resources & Employee Support Services

1. Request to Advertise New/ Revised Job Descriptions (SMF #10)

a. Program Specialist

Denise Kelley explained that this job description is old and needed a revision. The position will be used for special projects.

Motion by Register, seconded by Chapman, to approve to advertise. Motion unanimously approved.

b. Capital Projects Contracts Manager

Shirley Baker explained that the salary schedule was not correct on this job description and needed to be reformatted. The Superintendent stated that this position is overwhelmed with contracts and could be reimbursed by FEMA.

Motion by Littleton, seconded by Chapman, to approve to advertise. Motion unanimously approved.

c. Guidance Paraprofessional

Kara Mulkusky is written into the Project SERV grant to work directly with the school counselor. It will allow the school counselor more time with the students. It will be a part-time, clerical position.

Motion by Littleton, seconded by Neves, to approve to advertise. Motion unanimously approved.

d. Tele-Mental Health Support Paraprofessional

Kara Mulkusky shared that the Governor's wife, Casey DeSantis, purchased the Tele-Mental Health kiosks for every school as part of her mental health initiative. The need is a paraprofessional for scheduling with providers and parents. Chapman stated she was not in favor of using Title I funds.

Motion by Register to approve to advertise. Motion failed to receive a second. Motion did not pass.

C.D. Operational Support Services

1. FDEP Site Access Agreement (SMF #11)

Lee Walters explained this agreement is to clean up fuel tanks from the old bus barn near Bay High School.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

2. Boys & Girls Club of Bay County, Inc. – MKL in Millville School & Waller Elementary School MOUs (SMF #12)

The revision was transportation and to extend the expiration date.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

VIII. PUBLIC HEARING – 5:30 P.M.

A. Bay District School Board Policy (SMF #13)

1. 2.114 – Prohibited Actions on School Property

Harrison stated this is clarification on possession of weapons.

Motion by Neves, seconded by Littleton, to approve. Motion unanimously approved.

2. 2.132 – Safety and Security – Safe-School Officers

Harrison shared that this a new policy that define what the officers are and the responsibility of the officers in all the schools.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

3. 5.103 – General Requirements for Employment

The revision is removing the requirement of a high school diploma or GED in several support positions. Chapman and Register stated they were concerned about lower the requirements.

Motion by Littleton, seconded by Neves, to approve. Motion was approved 4-1 with Register voting no.

B. Bay District Schools Job Descriptions (SMF #14)

- 1. Carpenter Helper**
- 2. Electrical Helper**
- 3. HVAC Helper**
- 4. Locksmith Helper**
- 5. Mechanics Helper**
- 6. Plumber Helper**
- 7. School Bus Paraprofessional**

Motion by Littleton, seconded by Chapman, to approve 1 - 7. Motion was approved 4-1 with Register voting no.

IX. EXECUTIVE SESSION – LAWSUIT: CASE #5:17cv265-RH-GRJ (J.H.)
(Immediately following School Board Meeting)

At 5:23 p.m. Chairman Moss stated that the Board meeting would stand in recess as the Board entered into private Executive Session for the purpose of guidance on pending litigation and then would return to adjourn the meeting.

The Executive Session began at 5:25 p.m.

Those attending the Executive Session were the five School Board Members, Superintendent Husfelt, Attorney Franklin Harrison and a court reporter.

The Executive Session concluded at 7:09 p.m. and with no further business scheduled to come before the Board, Chairman Moss adjourned the School Board Meeting at that time.



Steve Moss
Chairman



Bill Husfelt
Superintendent