



MINUTES
BAY DISTRICT SCHOOL BOARD ORGANIZATIONAL MEETING
November 12, 2019

EXPULSION HEARINGS – 10:00 A.M. – BOARD ROOM

ORGANIZATIONAL SCHOOL BOARD MEETING – 1:00 P.M. – BOARD ROOM

PUBLIC HEARING – 1:45 P.M. – BOARD ROOM

EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting) Cancelled

RECEPTION FOR SCHOOL BOARD MEMBER GINGER LITTLETON

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REVISION #1

EXPULSION HEARINGS

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Members Ginger Littleton and Jerry Register; Sarah Whaler, Coordinator of Student Placement Options and Attorney Franklin Harrison.

Attorney Franklin Harrison called the Expulsion Hearing to order at 10:07 A.M.

- 1) Merritt Brown Middle School student – B.S. Case #1920004

Attorney Harrison stated that the student's parents had been notified to appear at 9:30 a.m. and that it was now 10:07 a.m. and no one had appeared so the School Board would proceed with the hearing.

The student was charged with jumping out of the emergency exit at the back of a Bay District Schools bus and entering a stopped vehicle. Attorney Harrison requested that School Board Exhibits #1 through #6 be admitted into evidence. Sworn testimony was given by Michelle Spencer, Assistant Administrator, Merritt Brown Middle School.

Motion by Register, seconded by Littleton, to accept the Superintendent's recommendation (that the student be expelled from Bay District Schools Transportation for the remainder of the 2019-20 school year. Motion was unanimously approved.

- 2) Jinks Middle School student – D.W. Case #1920002

Attorney Harrison stated that the student's parent had submitted a signed waiver waiving their right to a hearing before the School Board on the Superintendent's recommendation for expulsion of the student and agreed that the School Board enter a Final Order of Expulsion under the terms recommended by the Superintendent as stated in the Superintendent's Notice of Recommended Expulsion and Notice of Hearing.

WILLIAM V. HUSFELT III
SUPERINTENDENT

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Board Members:

Jerry Register
District 1

Ginger Littleton
District 2

Pamm Chapman
District 3

Ryan Neves
District 4

Steve Moss
District 5

The student was charged with an Out of School Delinquent Act which, if committed by an adult, would be a Felony. Attorney Harrison requested that School Board Exhibits #1 through #9 be admitted into evidence.

Motion by Register, seconded by Littleton, to accept the signed waiver with the Superintendent's recommendation (that the student be expelled for all of the 2019-20 school year, including summer school, and all of the 2020-2021 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 3) Rosenwald High School student – N.B.
Case #1920003

The student and his mother were present for the hearing which was requested to be held in private. The student is charged with an Out of School Delinquent Act which, if committed by an adult, would be a Felony. The parents agreed with the charges but not the recommendation for expulsion. Attorney Harrison admitted School Board Exhibits #1 through #10 into evidence. Sworn testimony was given by Sarah Whaler, Jennifer Jennings, Graduation Pathways, Chandra Tyson, Principal, Rosenwald High School, and the student's mother.

Motion by Chapman, seconded by Register, to accept the Superintendent's recommendation that the student be expelled from attending the public schools in Bay County, Florida for the remainder of the 2019-2020 school year including summer school, and that the student not be offered alternative placement during the expulsion period. Motion was unanimously approved.

The Expulsion Hearing ended at 10:57 A.M.

SCHOOL BOARD MEETING

At the Organizational Meeting, the Superintendent shall act as Chairman until the new Chairman is elected.

Present: School Board Members Steve Moss, Pamm Chapman, Ginger Littleton, Ryan Neves and Jerry Register; William V. Husfelt, III, Superintendent and Attorney Franklin Harrison.

The meeting was called to order at 1:00 p.m. by Superintendent Husfelt. School Board Member Steve Moss led the Invocation. The Pledge of Allegiance was led by Ginger Littleton.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Delete	XII.A.3.a	Financial Information and renumber accordingly.
Add	XIII.B.3	Request Approval of Salary and Benefit Package for Non-Bargaining Employees for 2019-2020
Delete	XIII.B.5.a.2	Coordinator of Threat Assessment
Add	XIII.B.5.a.2	Safety Assessment and Intervention Coordinator
Delete	XIII.B.6.b	Guaranteed Maximum Price (GMP) Bay High STEM Building

Add XIII.B.6.b Guaranteed Maximum Price (GMP) Transportation Rebuild Project

Motion by Littleton, seconded by Register to approve the revised agenda. Motion unanimously approved.

II. ELECTION OF CHAIR

Register nominated Steve Moss as Chairman.

Motion by Register, seconded by Littleton to approve Steve Moss as Chairman. Motion unanimously approved.

Superintendent passes gavel to newly elected Chair

III. ELECTION OF VICE CHAIR

Littleton nominated Pamm Chapman as Vice Chair.

Motion by Littleton, seconded by Neves to approve Pamm Chapman as Vice Chair. Motion unanimously approved.

IV. BOARD ESTABLISHES DATES AND TIMES FOR REGULAR BOARD MEETINGS (SMF #1)

- A. Option #1
- B. Option #2

Motion by Register to approve Option #1 (2 meetings a month at 1 p.m.), seconded by Littleton to approve. Motion unanimously approved.

V. APPROVAL OF ATTORNEY'S CONTRACT (SMF #2)

Motion by Littleton, seconded by Neves to approve the attorney's contract. Motion unanimously approved.

VI. ADOPTION OF BANK RESOLUTION FOR CHANGE OF SIGNATURES (SMF #3)

Motion by Neves, seconded by Register, to approve. Motion unanimously approved.

VII. APPROVAL OF MINUTES – October 8, 2019 School Board Meeting, October 22, 2019 School Board Workshops

The minutes were unanimously approved.

VIII. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Superintendent's Spirit of the Community Award

The Superintendent stated this award will be rescheduled.

B. U.S. Scholar Presentation

Suzanne Farrar recognized McKinley Keltner as the Academic State Nominee and Caitlyn Oswald as the CTE State Nominee.

C. Superintendent's Student of the Month

1. **J.R. Arnold High School** – Principal Britt Smith recognized Colin McEliece.
2. **Central High School** – Principal Jeremy Knapp recognized Katherine Rivera Santiago.
3. **Callaway Elementary School** – Renee Combs recognized Arieann Brown.
4. **Hiland Park Elementary School** – Principal Ilea Faircloth recognized Rebecca Kyaw.
5. **Tyndall Elementary School** – Principal Kimberly Kirkman recognized Haley Nitura.

D. Bay District Schools Retirees

Shirley Baker recognized Gail Price. Steve Moss and the School Board recognized Ginger Littleton.

IX. HEARING FROM THE PUBLIC

No members of the public chose to speak.

X. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

Register stated he has visited 13 schools in the past week and attended the Bay High Spaghetti dinner held at Capt. Anderson's. The Superintendent stated the fundraiser raised \$13,000 for the band. Several board members attended the STEM Open House held at the Navy base. Moss shared that the Deane Bozeman made the state playoffs. Littleton shared that both she and Register were in the Veterans Day parades.

B. District Staff

Sharon Michalik spoke about the food pantries stocked by "Feeding Florida" at 4 school sites and are open to all students and their families. She also shared that 3,000 jackets have been sent to the elementary schools for students identified as homeless with more coming from several benefactors.

XI. ADMINISTRATIVE RECOMMENDATION

A. Principal of Merritt Brown Middle School (SMF #5)

The Superintendent recommends Gelonda Townsend Martin.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

At 1:50 p.m., Moss recessed the meeting and call the meeting back to order at 1:57 p.m.

At 1:57 p.m., Chairman Moss directed the Board to the Public Hearing.

XII. CONSENT AGENDA

A. Superintendent

1. Assistant Superintendent for Teaching and Learning Services

- a. Approval of the 2020-2021 School Calendar (SMF #6)

2. Deputy Superintendent

- a. Request Approval for Additional Unit Allocations (SMF #7)

3. Business Support Services

- ~~a.~~ Financial Information

- ~~b.~~ a. Internal Audit Reports (SMF #8)

- 1. Deane Bozeman School
- 2. Breakfast Pt. Elementary School
- 3. Merritt Brown Middle School
- 4. MKL in Millville
- 5. Northside Elementary School
- 6. Patronis Elementary School
- 7. Waller Elementary School

- ~~c.~~ b. Inventory Report (SMF #9)

- ~~d.~~ c. Purchasing and Contracting (SMF #10)

4. Human Resources & Employee Support Services

- a. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #11)

- b. Request Revision to the 2019-20 District Approved List (SMF #12)

5. Operational Support Services

- a. Capital Projects Update (SMF #13)

- b. Five Year Plan (SMF #14)

Motion by Neves, seconded by Register, to approve all Consent Items. Motion unanimously approved.

XIII. ACTION ITEMS

A. School Board Members and Attorney

1. Request to Advertise School Board Policy

- a. 5.103 – General Requirements for Employment (SMF #15)

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

B. Superintendent

1. Request Approval of the Association of Bay County Educators Master Contract (Pending Union Ratification) (SMF #16)

Motion by Neves, seconded by Register, to approve. Motion unanimously approved.

2. Request Approval of the Bay Educational Support Personnel Association Master Contract (Pending Union Ratification) (SMF #17)

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

3. **Request Approval of Salary and Benefit Package for Non-Bargaining Employees for 2019-2020** (SMF #18)

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

~~3.~~ **4. Assistant Superintendent for Teaching and Learning Services**

- a. Request Approval of the 2020-2021 Geographical Zones (SMF #19)

Motion by Neves, seconded by Register, to approve to advertise. Motion unanimously approved.

- b. Amendment to Triumph Gulf Coast Award (SMF #20)

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

~~4.~~ **5. Human Resources & Employee Support Services**

- a. Request to Advertise New/Revised Job Descriptions (SMF #21)

1. Assistant Stadium Manager

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

- ~~2.~~ Coordinator of Threat Assessment
2. **Safety Assessment and Intervention Coordinator**

Motion by Chapman, seconded by Register, to approve. Motion unanimously approved.

3. Custodian

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

4. Employee Benefits Manager

Motion by Littleton, seconded by Neves, to approve. Motion unanimously approved.

5. Equipment Operator

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

6. Head Custodian

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

7. Maid

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

8. Safety & Security Tele-Communicator and Video Specialist

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

5. 6. Operational Support Services

a. Construction Manager Selection – Mowat Middle Media Center and Reroof Project (SMF #22)

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

~~b. Guaranteed Maximum Price (GMP) Bay High STEM Building~~
e. b. Guaranteed Maximum Price (GMP) Transportation Rebuild Project (SMF #23)

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

~~d. c.~~ **c. Selection of Architect – Reconstruction Projects at Tyndall Elementary and Haney Technical Center (SMF #24)**

Motion by Littleton, seconded by Neves, to approve. Motion unanimously approved.

~~e. d.~~ **d. Gulf Power Easement (SMF #25)**

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

~~f. e.~~ **e. Interior Repairs Group 1 Schools – Mosley High, Lynn Haven Elementary, Southport Elementary, Hiland Park Elementary, Tommy Smith Elementary, and Margaret K. Lewis in Millville Guaranteed Maximum Price (GMP) (SMF #26)**

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

~~g. f.~~ **f. Jinks Gym Reconstruction Project Guaranteed Maximum Price (GMP) (SMF #27)**

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

XIV. PUBLIC HEARING – 1:45 P.M.

A. Bay District School Board Policy (SMF #28)

1. 2.108 – Emergency Evacuation Drills

Motion by Register, seconded by Neves, to approve. Motion approved 4-1 with Littleton voting no.

2. 7.203 – Student Discipline

Motion by Chapman, seconded by Neves, to approve. Motion unanimously approved.

3. 7.306 – Threat Assessments

Motion by Neves, seconded by Register, to approve. Motion unanimously approved.

4. 7.403 – Foreign Student Exchange/ Non-Immigrant Programs

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

B. Bay District Schools Job Description

1. Semi-Skilled Craftsman (SMF #29)

Motion by Littleton, seconded by Neves, to approve. Motion unanimously approved.

At 2:18 p.m., Chairman Moss directed the Board back to the Consent Agenda.

XV. INFORMATIONAL ITEMS (No action required)

A. Charter School Financial Statements (SMF #30)

1. Bay Haven Charter Academy, Inc.
2. Central High School
3. Chautauqua Learn and Serve Charter School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

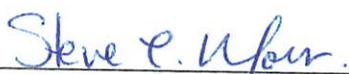
B. Charter Schools Audit Information 2019 (SMF #31)

1. Central High School
2. Chautauqua Learn and Serve Charter School
3. Palm Bay Elementary
4. Palm Bay Preparatory Academy
5. Rising Leaders Academy, Inc.
6. University Academy, Inc.



~~XVI. EXECUTIVE SESSION – COLLECTIVE BARGAINING~~
(Immediately following School Board Meeting) *Cancelled*

The School Board Meeting concluded at 3:13 p.m. at which time Chairman Moss adjourned the meeting.



Steve Moss
Chairman



Bill Husfelt
Superintendent