

# Bay District Schools



DISCIPLINE MATRIX  
FOR  
SCHOOL-BASED ADMINISTRATORS

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Reminders
<b>SESIR DISCIPLINE CODES</b>							
<b>AGGRAVATED BATTERY</b>	A battery where the attacker intentionally or knowingly causes great bodily harm, permanent disability, or permanent disfigurement; uses a deadly weapon; or, where the attacker knew or should have known the victim was pregnant. (Violence carried out by a person who is NOT fighting back, must be “injury-related”).	SESIR*	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	<b>Other Administrative Disciplinary Actions:</b> *Parent/Guardian contacted <b>(Mandatory)</b> *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *Detention *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring
<b>ALCOHOL</b>	(possession, use, or sale) Possession, sale, purchase, or use of alcoholic beverages. Use means the person is caught in the act of using, admits to use or is discovered to have used in the course of an investigation.	SESIR	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	
<b>ARSON</b>	To intentionally damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance whether occupied or not, or its contents. Fires that are not intentional, that are caused by accident, or do not cause damage are not required to be reported in SESIR.	SESIR^	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	
<b>BURGLARY</b>	(illegal entry into a facility) Unlawful entry into or remaining in a dwelling, structure, or conveyance with the intent to commit a crime therein.	SESIR^	Consult w/ SRD 1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	Consult w/ SRD 1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	Report to SRD 1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	
<b>CRIMINAL MISCHIEF</b>	(destruction, damage, or defacement of school or personal property) (\$1,000 threshold) Willfully and maliciously injuring or damaging by any means any real or personal property belonging to another, including, but not limited to, the placement of graffiti thereon or other acts of vandalism thereto. Incidents that fall below the \$1,000 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies.	SESIR	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion, restitution	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion, restitution	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS with option of Admin Placement/Alt Placement/Expulsion	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS with option of Admin Placement/Alt Placement/Expulsion	
<b>DISRUPTION ON CAMPUS (MAJOR)</b>	(major disruption of all or a significant portion of campus activities, school-sponsored events, and school bus transportation) Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others. Examples of major disruptions include bomb threats, inciting a riot, or initiating a false fire alarm.	SESIR^	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, 10 days OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, 10 days OSS, Expulsion</b>	
<b>DRUG SALE/ DISTRIBUTION (EXCLUDING ALCOHOL)</b>	(illegal sale or distribution of drugs) The manufacture, cultivation, sale, or distribution of any drug, narcotic, controlled substance or substance represented to be a drug, narcotic, or controlled substance.	SESIR	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, 10 days OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, 10 days OSS, Expulsion</b>	
<b>DRUG USE/ POSSESSION (EXCLUDING ALCOHOL)</b>	(illegal drug possession or use) The use or possession of any drug, narcotic, controlled substance, or any substance when used for chemical intoxication. Use means the person is caught in the act of using, admits to use or is discovered to have used in the course of an investigation. (Including student possessing or observed swallowing prescription drugs that are not prescribed to him/her.)	SESIR	<b>Substance Diversion Program</b> 1. 10 days OSS, 45 days admin place 2.10 days OSS, 180 days admin place 3. Expulsion	<b>Substance Diversion Program</b> 1. 10 days OSS, 45 days admin place 2.10 days OSS, 180 days admin place 3. Expulsion	<b>Substance Diversion Program</b> 1. 10 days OSS, 45 days admin place 2.10 days OSS, 180 days admin place 3. Expulsion	<b>Substance Diversion Program</b> 1. 10 days OSS, 45 days admin place 2.10 days OSS, 180 days admin place 3. Expulsion	

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<b>GRAND THEFT</b>	(taking of property from a person, building, or a vehicle)The unauthorized taking of the property of another person or organization, including motor vehicles, valued at \$750 or more, without threat, violence, or bodily harm. Incidents that fall below the \$750 threshold are not reportable in SESIR, but instead should be reported as locally defined incidents according to district policies. Thefts of property of any value that involve the use of force, violence, assault, or putting the victim in fear must be reported as Robbery.	SESIR	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Report to SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Report to SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted <b>(Mandatory)</b> *Referral t Mental Health Services *Conferenc with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>HAZING</b>	Any action or situation that endangers the mental or physical health or safety of a student at a school with any grades of 6-12 for the purposes of initiation or admission into or affiliation with any school-sanctioned organization.	SESIR			1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	
<b>HOMICIDE</b>	(murder/manslaughter) The unjustified killing of one human being by another.	SESIR*	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	
<b>KIDNAPPING</b>	(abduction of an individual)Forcibly, or by threat, confining, abducting, or imprisoning another person against his/her will and without lawful authority.	SESIR*	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	
<b>OTHER MAJOR</b>	(major incidents that do not fit within the other definitions) Any serious, harmful incident resulting in the need for LE consultation not previously classified. Examples: Counterfeit money, gambling, possessing child pornography, or possessing drug paraphernalia	SESIR^	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	
<b>ROBBERY</b>	(using force to take something from another) The taking or attempted taking of money or other property from the person or custody of another with the intent to permanently or temporarily deprive the person or owner of the money or other property under the confrontational circumstances of force, or threat of force or violence, and/or by putting the victim in fear. A key difference in Grand Theft and Robbery is that Robbery involves violence, a threat of violence or assault, and putting the victim in fear.	SESIR^	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Consult w/ SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance- Report to SRD, OSS, Expulsion</b>	
<b>SEXUAL ASSAULT</b>	An incident that includes threatened rape, fondling, indecent liberties, or child molestation. Both males and females can be victims of sexual assault.	SESIR*	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	
<b>SEXUAL BATTERY</b>	attempted or actual) Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or foreign object. Both males and females can be victims of sexual battery.	SESIR	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, OSS, Expulsion</b>	
<b>SEXUAL OFFENSES (OTHER)</b>	lewdness, indecent exposure) Other sexual contact, including intercourse, without force or threat of force. Subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner. (Law enforcement must be notified to investigate.)	SESIR	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	
<b>SIMPLE BATTERY</b>	An actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.	SESIR	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, 10 days OSS, Expulsion	<b>Zero Tolerance-Report to SRD, 10 days OSS, Expulsion</b>	<b>Zero Tolerance-Report to SRD, 10 days OSS, Expulsion</b>	

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<b>THREAT/ INTIMIDATION</b> <i>*Requires TAT Paperwork &amp; SSMP*</i>	An incident where there was no physical contact between the offender and victim, but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g. brandishing a weapon) and verbal threats of physical harm which are made in person, electronically or through any other means. <b>(High Level)</b>	SESIR	1. Student conference, parent notification, 1-3 ISS 2. Parent conference, 3-5 ISS 3. 1-3 days OSS, reentry meeting 4. 3-5 days OSS, reentry meeting	1. Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 Days ISS 3. 3-5 days OSS, reentry meeting 4. 5-10 days OSS; can be reduced with counseling, reentry meeting	1. Student conference/Parent contact and/or 1-3 days OSS 2. 3-5 days OSS, reentry meeting 3. 5-7 days OSS, reentry meeting 4. 5-10 days OSS; can be reduced with counseling, reentry meeting	1. Student conference/Parent contact and/or 1-3 days OSS 2. 3-5 days OSS, reentry meeting 3. 5-7 days OSS, reentry meeting 4. 5-10 days OSS; can be reduced with counseling, reentry meeting	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted <b>(Mandatory)</b> *Referral t Mental Health Services *Conferenc with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>THREAT/ INTIMIDATION</b> <i>*Requires TAT Paperwork &amp; SSMP*</i>	An incident where there was no physical contact between the offender and victim, but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g. brandishing a weapon) and verbal threats of physical harm which are made in person, electronically or through any other means. <b>(Medium Level)</b>	SESIR	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 Days ISS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	1. Student conference/Parent contact and/or 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	1. Student conference/Parent contact and/or 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	
<b>TRESPASSING</b>	(DAMAGE MUST BE \$1000 OR MORE) The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it.	SESIR	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion, restitution	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion, restitution	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion, restitution	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion, restitution	
<b>WEAPONS POSSESSION</b>	(possession of firearms and other instruments which can cause harm) Possession of a firearm or any instrument or object (as defined by Section 790.001(13), Florida Statutes, or district code of conduct) that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm.	SESIR	Zero Tolerance-Report to SRD, refer to Board Policy 7.203 for guidance, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 767-5448  10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	Zero Tolerance-Report to SRD, refer to Board Policy 7.203 for guidance, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 767-5448  10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	Zero Tolerance-Report to SRD, refer to Board Policy 7.203 for guidance, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 767-5448  10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	Zero Tolerance-Report to SRD, refer to Board Policy 7.203 for guidance, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 767-5448  10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	

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<b>BULLYING</b> <i>*Requires investigative paperwork*</i>	(intimidating behaviors that are repeated, intentional, and involve a power imbalance) Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. Bullying includes instances of cyberbullying, as defined in Section 1006.147(3)(b), F.S. Bullying may include, but is not limited to, repetitive instances of teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, harassment, public or private humiliation, or destruction of property. If the physical harm or psychological distress is not the result of systematic or chronic behavior, evaluate for Harassment.	SESIR^	1. 1-3 Days ISS, counseling 2. 1-3 days OSS, re-entry meeting 3. 3-10 Days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. 1-3 Days ISS, counseling 2. 1-3 days OSS, re-entry meeting 3. 3-10 Days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 5-10 days ISS 2. 1-3 days OSS, re-entry meeting 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 5-10 days ISS 2. 1-3 days OSS, re-entry meeting 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted (Mandatory) *Referral t Mental Health Services *Confere with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>FIGHTING</b>	(mutual combat, mutual altercation) When two or more persons mutually participate in use of force or physical violence that requires either physical intervention or results in injury requiring first aid or medical attention. Lower-level fights, including pushing, shoving, or altercations that stop on verbal command are not required to be reported in SESIR.	SESIR^	1. 1-3 Days OSS (can be reduced with counseling) 2. 3-5 Days OSS (no reduction, parent re-entry meeting mandatory) 3. 5-10 Days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. 1-3 Days OSS (can be reduced with counseling) 2. 3-5 Days OSS (no reduction, parent re-entry meeting mandatory) 3. 5-10 Days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 10 days OSS (could be reduced w/counseling) 2. 10 days OSS (no reduction), parent re-entry meeting mandatory 3. 10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 10 days OSS (could be reduced w/counseling) 2. 10 days OSS (no reduction), parent re-entry meeting mandatory 3. 10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	
<b>HARASSMENT</b> <i>*Requires investigative paperwork*</i>	Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that places a student or school employee in reasonable fear or harm to his or her person or damage to his or her property; has the effect of substantially interfering with a student's educational performance, opportunities, or benefits, or has the effect of substantially disrupting the orderly operation of a school, including any course of conduct directed at a specific person that causes a substantial emotional distress in such a person and swerves no legitimate purpose.	SESIR^	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 5-10 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 5-10 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	
<b>SEXUAL HARASSMENT</b> <i>*Requires investigative paperwork*</i>	(undesired sexual behavior) Unwelcome conduct of a sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the Internet. The conduct can be carried out by school employees, other students, and non-employee third parties.	SESIR^	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 5-10 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD 1. 5-10 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	
<b>TOBACCO/VAPE (under 21 years of age)</b>	(cigarettes or other forms of tobacco/nicotine) The possession, sale, purchase, distribution, or use of tobacco or nicotine products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents cannot be Drug-related.	SESIR	1. Confiscation 2. Confiscation, 1-3 days ISS 3. Confiscation, 1-3 days OSS	1. Confiscation 2. Confiscation, 1-3 days ISS 3. Confiscation, 1-3 days OSS	1. Confiscation/Cessation Course/ticket, 3-5 days ISS 2. Confiscation/ticket, 5-10 days ISS 3. Confiscation/ticket, 1-3 days OSS	1. Confiscation/Cessation Course/ticket, 3-5 days ISS 2. Confiscation/ticket, 5-10 days ISS 3. Confiscation/ticket, 1-3 days OSS	
<b>LOCAL DISCIPLINE CODES</b>							
<b>Bathroom Misconduct</b>	Inappropriate use of bathroom facilities (I.E. - 2 or more people in the same stall, placing foreign objects in facilities, intentionally urinating on the floor, etc.)	LOCAL	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference, parent notification, loss of privilege and detention 2. Parent conference, loss of privilege, 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-7 days OSS	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-7 days OSS	

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<b>Cell Phone/ Technology Violation</b>	The use of personal electronic mobile devices "PEMD" including but not limited to cellular telephones, earbuds, airpods, headphones, smart watches and other electronic devices. PEMDs should be turned off or on silent during the instructional day. Use is STRICTLY prohibited for all students during passing periods due to safety issues.	LOCAL	1. Confiscation of the item (only return to parent/guardian 2. Confiscation with 1-3 days ISS-Return to parent 3. Confiscation with 3-5 days ISS-Return to parent 4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin	1. Confiscation of the item (only return to parent/guardian 2. Confiscation with 1-3 days ISS-Return to parent 3. Confiscation with 3-5 days ISS -Return to parent 4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin	1. Confiscation of the item – returned end of day 2. Confiscation with 1-3 days ISS–Return to parent 3. Confiscation with 3-5 days ISS–Return to parent 4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin	1. Confiscation of the item – returned end of day 2. Confiscation with 1-3 days ISS–Return to parent 3. Confiscation with 3-5 days ISS–Return to parent 4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted ( <b>Mandatory</b> ) *Referral t Mental Health Services *Conferenc with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>Cheating (Cheat/Lying)</b>	Willful or deliberate unauthorized use of the work of another person for academic purposes, or unauthorized use of notes or other material in the completion of an academic assignment or test.	LOCAL	In accordance with BDS APP: 1. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, loss of privilege 2. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, detention 3. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, 1-3 days ISS 4. Incomplete on assignment/test w/an opportunity to re-assess, 1-3 days OSS	1. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, detention 2. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, 1-3 days ISS 3. Incomplete on assignment/test w/an opportunity to re-assess, 1-3 days OSS In accordance with the BDS APP Manual	1. Incomplete on assignment/test w/an opportunity to re-assess and 1-3 days ISS 2. Incomplete on assignment/test w/an opportunity to re-assess and 1-3 days OSS 3. Incomplete on assignment/test w/an opportunity to re-assess and 3-5 days OSS In accordance with the BDS APP Manual	1. Incomplete on assignment/test w/an opportunity to re-assess and 1-3 days ISS 2. Incomplete on assignment/test w/an opportunity to re-assess and 1-3 days OSS 3. Incomplete on assignment/test w/an opportunity to re-assess and 3-5 days OSS In accordance with the BDS APP Manual	
<b>Dangerous Object</b>	When a student is found in possession of a pocketknife or another acquired object that could be utilized as a weapon, but there was no wielding, threat, or harm instilled.	LOCAL	1. Confiscation of the item, parent pick-up and conference are required, 1-3 days OSS 2. Confiscation of the item, parent pick-up and conference are required, 3-5 days OSS 3. Confiscation of the item, parent pick-up and conference are required, 10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. Confiscation of the item, parent pick-up and conference are required, 3-5 days OSS 2. Confiscation of the item, parent pick-up and conference are required, 10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. Confiscation, parent only pick-up, 1-3 days ISS / OSS 2. Confiscation, parent only pick-up, 3-5 days ISS / OSS 3. Confiscation, parent only pick-up, 5-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. Confiscation of item (return to parent only), Student conference/Parent contact and/or 1-3 days ISS or 1-3 days OSS 2. Confiscation, parent only pick-up, 3-5 days ISS or OSS 3. 5-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	
<b>Defiance/ Insubordination/ Non-compliance</b>	The act of flagrantly or willfully challenging the authority of a school staff member, bus driver, or any other adult in authority.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference, parent notification, loss of privilege, and 1-3 days ISS 2. Parent conference and 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS	1. Student conference, parent contact and/or 1-3 days ISS 2. 3 days ISS 3. 3-5 days ISS or 1-3 days OSS 4. 5 days ISS or 3 days OSS	1. Student conference, parent contact and/or 1-3 days ISS 2. 3 days ISS 3. 3-5 days ISS or 1-3 days OSS 4. 5 days ISS or 3 days OSS	

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Reminders
<b>Disrespect</b>	Conduct or behavior that lacks regard, civility, politeness, and/or courteous consideration.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference, parent notification, loss of privilege, and/or 1 day ISS 2. Parent conference, loss of privileges and 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference, parent contact and/or 1-3 days ISS 2. 3 days ISS or 1-3 days OSS 3. 3-5 days ISS or 3-5 days OSS 4. 5 days ISS or 5 days OSS	1. Student conference, parent contact and/or 1-3 days ISS 2. 3 days ISS or 1-3 days OSS 3. 3-5 days ISS or 3-5 days OSS 4. 5 days ISS or 5 days OSS	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted (Mandatory) *Referral t Mental Health Services *Conferenc with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>Disruption Classroom</b>	The act of behaving inappropriately which disrupts the learning environment, which inhibits the instructor's ability to teach, or interferes with other students' ability to learn.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference, parent notification, loss of privilege, and 1-3 days ISS 2. Parent conference and 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS	1. Student conference, parent contact and/or 1-3 days ISS 2. 3 days ISS 3. 3-5 days ISS or 1-3 days OSS 4. 3 days OSS 5. 3-5 days OSS	1. Student conference, parent contact and/or 1-3 days ISS 2. 3 days ISS 3. 3-5 days ISS or 1-3 days OSS 4. 3 days OSS 5. 3-5 days OSS	
<b>Dress Code Violation</b>	Dress in a manner that violates the established dress code policy and/or in a manner that would constitute a safety hazard.	LOCAL	Refer to Board Policy 7.209 for disciplinary measures 1. Notification of parent/guardian; change of inappropriate attire 2. Notification of parent/guardian; change of inappropriate attire 3. Notification of parent/guardian; change of inappropriate attire; 1-3 days ISS or OSS ; or 3 days detention 4+. Willful disobedience resulting in further disciplinary action, which may include OSS or expulsion.	Refer to Board Policy 7.209 for disciplinary measures 1. Notification of parent/guardian; change of inappropriate attire 2. Notification of parent/guardian; change of inappropriate attire 3. Notification of parent/guardian; change of inappropriate attire; 1-3 days ISS or OSS ; or 3 days detention 4+. Willful disobedience resulting in further disciplinary action, which may include OSS or expulsion.	Refer to Board Policy 7.209 for disciplinary measures 1. Notification of parent/guardian; change of inappropriate attire 2. Notification of parent/guardian; change of inappropriate attire 3. Notification of parent/guardian; change of inappropriate attire; 1-3 days ISS or OSS ; or 3 days detention 4+. Willful disobedience resulting in further disciplinary action, which may include OSS or expulsion.	Refer to Board Policy 7.209 for disciplinary measures 1. Notification of parent/guardian; change of inappropriate attire 2. Notification of parent/guardian; change of inappropriate attire 3. Notification of parent/guardian; change of inappropriate attire; 1-3 days ISS or OSS ; or 3 days detention 4+. Willful disobedience resulting in further disciplinary action, which may include OSS or expulsion.	
<b>Drug/OTC/ Legal</b>	The act of using, possessing, selling or distributing an over-the-counter medication. Student using or possessing medication prescribed to him/her without going through the district medication procedure. Policy 7.302 Student must have signed permission on file to carry and self administer headache medication. Medication must be in original container - no more than one day dosage.	LOCAL	1. Parent conference, loss of privileges 2. 1 day ISS 3. 1-3 days ISS 4. 1-3 days OSS	1. Confiscation and Student conference/Parent contact and/or 1 day ISS 2. Confiscation and 1-3 days ISS 3. Confiscation and 1-3 days OSS 4. Confiscation and 3-5 days OSS	1. Confiscation and Student conference/Parent contact and/or 1-3 days ISS 2. Confiscation and 1-3 days OSS 3. Confiscation and 3-5 days OSS 4. Confiscation and 5-7 days OSS	1. Confiscation and Student conference/Parent contact and/or 1-3 days ISS 2. Confiscation and 3-5 days ISS 3. Confiscation and 3-5 days OSS 4. Confiscation and 5-7 days OSS	
<b>Excessive Tardies</b>	A consistent failure to be in a place of instruction at the assigned time. #1-#4 Minor Infraction by teacher, #5 Tardy (per nine weeks) = 1st Admin Referral, #10 Tardy (per nine weeks) = 2nd Admin Referral	LOCAL	Parent Notification required (Note: If tardies occur due to student not attending class after arriving at school, refer to skipping for disciplinary action)	Parent Notification required (Note: If tardies occur due to student not attending class after arriving at school, refer to skipping for disciplinary action)	1. Conference with student/parent, 3 days lunch detention 2. 1-3 days Detention (go to ISS during elective) 3. 3-5 days detention or ISS 4. 6 or more days of detention or ISS	1. Conference with student/parent, 3 days lunch detention 2. 1-3 days Detention (go to ISS during elective) 3. 3-5 days detention or ISS 4. 6 or more days of detention or ISS	
<b>Failure to Follow Administrator Directive</b>	The act of flagrantly or willfully challenging the authority of a school or district administrator.	LOCAL	1. Parent notification, loss of privilege, detention or 1-3 days ISS DEPENDING on circumstance. 2. Loss of privilege and 1-3 days ISS 3. OSS 1-3 days 4. OSS 3-5 days	1. Parent notification, loss of privilege, detention or 1-3 days ISS DEPENDING on circumstance. 2. Loss of privilege and 1-3 days ISS 3. OSS 1-3 days 4. OSS 3-5 days	1. 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-7 days OSS	1. 1-3 days OSS 2. 3-5 days OSS 3. 5-7 days OSS 4. 7-10 days OSS w/option of Admin Placement	

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Reminders
<b>False Accusation Against Others</b>	*An allegation that is completely false in that the events that were alleged did not occur. *An allegation that describes events that did occur, but were perpetrated by an individual who is not accused, and in which the accused person is innocent. *An allegation that is false, in that it mixes descriptions of events that actually happened with other events that did not occur.	LOCAL	1. Student conference, student counseling, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 1-3 days OSS 4.	1. Student conference, student counseling, parent notification, loss of privilege and detention 2. Parent conference, loss of privilege, 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. 1-3 days ISS, student counseling 2. 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. 1-3 days OSS, student counseling 2. 3-5 days OSS 3. 5-7 days OSS 4. 7-10 days OSS w/option of Admin Placement	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted <b>(Mandatory)</b>
<b>Felony Charges Off School Property</b>	The formal charge by state attorney officials of a student for the alleged commission of a felony or delinquent act which would be classified as a felony if committed by an adult.	LOCAL	See School Board Policy 7.203 for procedures	See School Board Policy 7.203 for procedures	See School Board Policy 7.203 for procedures	See School Board Policy 7.203 for procedures	*Referral t Mental Health Services *Conferenc with student
<b>Fighting</b>	Two or more persons participating in an altercation involving physical violence in which individuals may or may not sustain personal injury. *If there are significant injuries, consult with Law Enforcement and code as Fighting SESIR.	LOCAL	1. Student conference, parent notification,1-3 days ISS 2. 1-3 days OSS w/ School Based Intervention 3. 3-5 days OSS cont School Based Intervention 4. 5-7 days OSS MTSS-B plan or change strategy	1. Student conference, parent notification, and 1-3 days OSS 2. 3-5 days OSS w/ School Based Intervention 3. 5-7 days OSS cont School Based Intervention 4. 7-10 days OSS MTSS-B plan or change strategy	1. 3 days OSS w/ School Based Intervention 2. 5 days OSS cont w/ School Based Intervention 3. 5-7 days OSS with MTSS-B plan or change strategy 4. 7-10 days OSS w/option of Admin Placement	1. 3 days OSS w/ School Based Intervention 2. 5 days OSS continue w/ School Based Intervention 3. 5-7 days OSS with MTSS-B plan or change strategy 4. 7-10 days OSS w/option of Admin Placement	*Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>Horseplay/ Disruptive / Unruly Play</b>	"Play fighting", any actions that give the impression of fighting, slapping, pushing/shoving on purpose	LOCAL	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference, parent notification, loss of privilege and detention 2. Parent conference, loss of privilege, 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS or detention 2. 1-3 days ISS 3. 3-5 days ISS or 1-3 days OSS 4. 5-10 days ISS or 3-5 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS or detention 2. 3-5 days ISS 3. 5 days ISS or 1-3 days OSS 4. 3-5 days OSS	
<b>Inappropriate Behavior/ Language</b>	Written, verbal remarks, gestures, or physical aggression that shows a lack of respect, rudeness, and is inappropriate.	LOCAL	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference, parent notification, loss of privilege and detention 2. Parent conference, loss of privilege, 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS or detention 2. 1-3 days ISS 3. 3-5 days ISS or 1-3 days OSS 4. 5-10 days ISS or 3-5 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS or detention 2. 3-5 days ISS 3. 5 days ISS or 1-3 days OSS 4. 3-5 days OSS	
<b>Physical Attack</b>	The act of an actual and intentional striking of another person against his/her will, with no significant injury.	LOCAL	1. Student conference, parent notification,1-3 days ISS, (could be reduced w/ counseling) 2. 1-3 days OSS w/ School Based Intervention, (could be reduced w/ counseling) 3. 3-5 days OSS cont School Based Intervention 4. 5-7 days OSS MTSS-B plan or change strategy	1. Student conference, parent notification, and 1-3 days OSS, (could be reduced w/ counseling) 2. 3-5 days OSS w/ School Based Intervention 3. 5-7 days OSS cont School Based Intervention 4. 7-10 days OSS MTSS-B plan or change strategy	1. 3 days OSS w/ School Based Intervention 2. 5 days OSS cont w/ School Based Intervention 3. 5-7 days OSS with MTSS-B plan or change strategy 4. 7-10 days OSS w/option of Admin Placement	1. 3 days OSS w/ School Based Intervention 2. 5 days OSS continue w/ School Based Intervention 3. 5-7 days OSS with MTSS-B plan or change strategy 4. 7-10 days OSS w/option of Admin Placement	



DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Reminders
<b>Physical Attack (Adult)</b>	The act of an actual and intentional striking of another person against his/her will, with no significant injury. (Toward an adult)	LOCAL	1. 1-3 days ISS (could be reduced w/ counseling) 2. 1-3 days OSS w/ School Based Intervention (could be reduced w/ counseling) 3. 3-5 days OSS cont School Based Intervention 4. 5-10 days OSS MTSS-B plan or change strategy	1. 1-3 days ISS (could be reduced w/ counseling) 2. 1-3 days OSS w/ School Based Intervention 3. 3-5 days OSS cont School Based Intervention 4. 5-10 days OSS MTSS-B plan or change strategy	1. 3-5 days OSS w/ School Based Intervention 2. 5-7 days OSS with MTSS-B plan or change strategy 3. 5-10 days OSS w/option of Admin Placement	1. 3-5 days OSS w/ School Based Intervention 2. 5-10 days OSS with MTSS-B plan or change strategy 3. 10 days OSS w/option of Admin Placement	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted <b>(Mandatory)</b> *Referral t Mental Health Services *Conferenc with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>Profanity Directed Towards Staff</b>	Abusive, profane, obscene, or vulgar language (verbal, written, or gestures) directed toward staff.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-3 days ISS 3. 3-5 days ISS 4. 1-3 days OSS	1. Student conference, parent notification, and 1-3 days ISS 2. Parent conference and 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. 1-3 days ISS OR 1-3 days OSS 2. 3-5 days OSS 3. 5-7 days OSS 4. 10 days OSS with option of Admin Placement	1. 1-3 days ISS OR 1-3 days OSS 2. 3-5 days OSS 3. 5-7 days OSS 4. 10 days OSS with option of Admin Placement	
<b>Sexting</b>	Sending, forwarding, displaying, retaining, storing or posting sexually explicit, lewd, indecent or pornographic photos, images or messages by or on a cell phone, computer or other electronic means during school hours or any school sponsored activities on or off campus, while on school district property, or beyond the hours of school operation if the behavior detrimentally affects the personal safety or well-being of school-related individuals, the governance, climate or efficient operation of the school or that disrupts the educational process.	LOCAL		Consult w/ BDS officier 1. 1-3 days ISS 2. 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	Report to SRD 1. 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS w/ option Admin Placement	Report to SRD 1. 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS w/ option Admin Placement	
<b>Skipping – Off/On Campus</b>	Failure to report to class or school without receiving proper prior approval and/or following the established procedures for checking out of school. Eloping.	LOCAL	1. Parent notification required 2. Loss of privilege, detention 3. 1-3 days ISS 4. 3-5 days ISS	1. Parent notification required, Loss of privilege, detention 2. 1-3 days ISS 3. 3-5 days ISS 4. 5-7 days ISS	1. 1-3 days ISS or detention 2. 3-5 days ISS 3. 5 days ISS 4. 5 – 10 days ISS	1. 1-3 days ISS 2. 3-5 days ISS 3. 5 days ISS 4. 5 – 10 days ISS	
<b>Theft</b>	(less than \$750) The unauthorized taking, carrying riding away with, or concealing the property of another person, including motor vehicles, without threat, violence, or bodily harm.	LOCAL	1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS and restitution. 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS and restitution. 3. 1-3 days OSS 4. 3-5 days OSS	1. 1-3 days ISS; restitution 2. 3-5 days ISS; restitution 3. 1-3 days OSS; restitution 4. 3-5 days OSS; restitution	1. 1-3 days ISS; restitution 2. 3-5 days OSS; restitution 3. 5-10 days OSS; restitution	
<b>Threat/ Intimidation</b> <b>*Requires TAT Paperwork*</b>	The act of making another person fearful of being harmed by a declaration of intent through words (oral, written, electronic, or symbolic) or acts to do <b>violence</b> to another person. <b>(Low Level)</b>	LOCAL	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 Days ISS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	1. Student conference/Parent contact and/or 1-3 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	1. Student conference/Parent contact and/or 1-3 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Reminders
<b>Under the Influence</b>	Observed abnormal behavior or impairments in mental or physical performance leading a reasonable person to believe the individual has used alcohol, any controlled substances, marijuana, or inhalants that impairs their work performance. Ex. of abnormal behaviors include, but are not limited to hallucinations, paranoia, or violent outbursts. Ex. of impairments in physical or mental performance include, but are not limited to slurred speech as well as difficulty walking or performing school activities. (Be sure to inform parent/guardian immediately. If the student shows a high level of impairment and you are concerned for his/her safety, you can call EMT. Also, if you are concerned for student safety, you can send the student home with the parent/guardian and mark attendance as ADM leave.)	LOCAL	1. Parent conference, loss of privileges 2. 1 day ISS 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference/Parent contact and/or 1 day ISS 2. 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 days ISS 3. 3-5 days OSS 4. 5-7 days OSS	1.Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 days ISS 3. 3-5 days OSS 4. 5-7 days OSS	<b>Other Administrative Disciplinary Actions:</b> *Parent Guardian contacted <b>(Mandatory)</b> *Referral t Mental Health Services *Conferenc with student *Paren Conference *Guidanc Referral *Detentio *Behavio Contract *Peer Mediatio *Restorativ Practices *Mentorin
<b>Use/ Possession of Combustibles</b>	Possession, use or sale of fireworks, matches, cigarette lighters or other destructive device. THIS IS NOT FOR VAPE.	LOCAL	1. Parent conference, loss of privilege and 1-3 days ISS 2. 1-3 days OSS 3. 3-5 days OSS	1. Parent conference and 1-3 days OSS 2. 3-5 days OSS 3. 5-10 days OSS	1. Student conference/Parent contact and/or 1-3 days detention/ISS/OSS, confiscation 2. 3-5 days ISS or OSS, confiscation	1. Student conference/Parent contact and/or 1-3 days detention/ISS/OSS, confiscation 2. 3-5 days ISS or OSS, confiscation	
<b>Vandalism/ Property Damage</b>	The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it.	LOCAL	1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS, and restitution 3. 1-3 days OSS and restitution 4. 3-10 days OSS and restitution	1. Student conference, parent notification, loss of privilege 1-3 days ISS, and restitution 2. Parent conference, loss of privilege, 1-3 days OSS, and restitution 3. 3-5 days OSS and restitution 4. 5-10 days OSS and restitution	1. 1-3 days ISS; restitution 2. 3-5 days ISS or 1-3 days OSS; restitution 3. 3-10 days OSS; restitution	1. 1-3 days ISS; restitution 2. 1-3 days OSS; restitution 3. 3-10 days OSS; restitution	
<b>Violation of Detention/ Work Detail</b>	The act of not attending detention or work detail assigned as a disciplinary consequence.	LOCAL			1. 1-3 days ISS, may be reduced with completion of detention/work detail 2. 3-5 days ISS 3. 5-10 days ISS	1. 1-3 days ISS, may be reduced with completion of detention/work detail 2. 3-5 days ISS, may be reduced with completion of detention/work detail 3. 5 days ISS	
<b>Vehicle Violation</b>		LOCAL				1. Violation sticker and student required to purchase a parking decal	
<b>Other Minor/Major Infractions (Refer to Board Policy 7.203)</b>	Only use this code if behavior will NOT fit in a discipline code described above which substantially disrupts the orderly conduct in the school environment.	LOCAL	Call Student Placement Options 850-767-5448	Call Student Placement Options 850-767-5448	Call Student Placement Options 850-767-5448	Call Student Placement Options 850-767-5448	
<b>BUS DISCIPLINE CODES</b>							
School bus drivers will provide an initial warning to all students. Upon reoccurrence, the bus driver will contact individual parents to inform them of the problem behavior(s) and seek support. Subsequent bus infractions will result in a referral. Referrals will be coded based on the behavior. Be sure to note the location as Bus and include the Bus #.							
<i>Please contact Shelby Armstrong for all bus infractions that result in bus suspension armstks1@bay.k12.fl.us</i>							
<b>The Bay District Schools Discipline Matrix is a tool for administrators to respond appropriately when students have committed behavioral infractions, per the Code of Student Conduct. This tool is designed to offer consistency at all levels across the District so that students are disciplined appropriately from school to school when their behavior requires punishment beyond the classroom. The Matrix provides progressive disciplinary actions to address multiple behaviors.</b>							