

District Proposal #12
September 25, 2025

ARTICLE XX
Tom P. Haney Technical College

- 20.1 Because of the unique requirements for Adult Education and ~~vocational~~ Career Technical Education programs/courses, it is agreed that the Tom P. Haney Technical College administration and program instructors shall develop a specific calendar for each program/course to include a beginning date for pre-school planning, holidays and ending ~~time~~ date to align as much as possible with the approved academic calendar and defined teacher contract year.
- 20.2 The Tom P. Haney Technical College workday for individual teachers shall not exceed the total hours specified for elementary/secondary teachers. Student contact minutes will not exceed 305 minutes per day.
- 20.3 Each full-time teacher shall have one preparation/conference period per day of not less than fifty-five (55) minutes. All full-time teachers will be provided no less than a thirty (30) minute duty-free lunch ~~period~~.
- 20.4 A. Teacher contracts, for courses which extend beyond the normal school day for students in a regular elementary or secondary school, may be issued by the Board in accordance with Article 16.9
- B. Teachers may be employed on part-time conditional annual contracts by the School Board. Such contracts will be issued for a specific period of time and may be terminated based on the teacher's lack of certification, student enrollments which fail to meet the guidelines specified in the employment, or for just cause as provided in Section 231.36 (1)(a), Florida Statutes. Teachers employed as part-time adult and post-secondary technical positions may be recommended for the same courses for the coming year on an annual contract basis. Any new part-time positions or vacated part-time positions must be advertised and hired in accordance with Article X.
- 20.5 Each part-time contracted teacher of three (3) hours or more shall have a preparation/conference period of not less than thirty (30) minutes per day.
- 20.6 When summer employment for ~~A~~adult and Career Technical education ~~and adult vocational programs~~ continue beyond the regular school year, the current program/course instructor(s) shall have the option of

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continuing as instructor(s) for the summer term. Should the current instructor(s) not choose to teach the summer term, the procedures for summer employment specified in Article XXVIII will follow. **Employment for the summer term requires electronic signature on a Summer Recommendation prior to the term begin date.**

- 20.7 As a service to the community, Not-for-Credit Fee-Based classes (e.g. cake decorating) may be offered at Tom P. Haney Technical College. All Bay District Schools instructional personnel who act as instructors for these courses will receive 60% of the fees collected from the course participants. All required employee deductions as well as the required Board contributions will be deducted from the employee's 60%. The other 40% of the collected fees will go to Tom P. Haney Technical College where the course is held. The individual cost of the course and minimum number of participants needed for the course to make will be mutually determined by the Tom P. Haney Technical College Director and the course instructor.
- 20.8 Tom P. Haney Technical College is recognized as a unique professional learning community, and as such teachers at Tom P. Haney Technical College shall participate in a site-based PLC and DP.

TA date: _____

BDS Chief Negotiator: _____

ABCE Chief Negotiator: _____

ABCE Executive Director: _____

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