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Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Joe Wayne Walker

District 3

Ryan Neves

District 4

Steve Moss

District 5

MINUTES
AGENDA
BAY DISTRICT SCHOOL BOARD MEETING
APRIL 11, 2017

BOARD MEETING – 1:00 P.M. – BOARD ROOM

PUBLIC HEARING - 1:45 P.M. - BOARD ROOM

HIGH IMPACT TEACHERS – 4:00 P.M. – BOARD ROOM

~~EXECUTIVE SESSION—COLLECTIVE BARGAINING
(Immediately following School Board Meeting) Cancelled~~

=====

REVISION 3

Present: School Board Chair Ginger Littleton; School Board Vice Chair Ryan Neves; School Board Members: Steve Moss, Jerry Register, and Joe W. Walker; Superintendent Bill Husfelt and Attorney Franklin Harrison.

The meeting was called to order at 1:02 p.m. by School Board Chair Ginger Littleton. Dr. Steve Taylor, representing Emerald Coast Fellowship led the Moment of Reflection. The Pledge of Allegiance was led by Vice Chair Ryan Neves.

I. APPROVAL OF AGENDA

Motion by Moss, seconded by Neves, to approve the amended Agenda as presented. Motion unanimously approved.

II. APPROVAL OF MINUTES – March 28, 2017 School Board Workshop and Meeting, March 29, 2017 School Board Workshops

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Resolution – School Library Month

Dorothy Goodwin, Media Specialist, read the School Library Month Resolution.

Motion by Register, seconded by Walker, to approve and accept the Resolution. Motion unanimously approved.

B. Superintendent’s Student of the Month:

Sandy Harrison, Principal of A. Crawford Mosley High School, introduced Max Nagler. Colonel Aaron Byas, JROTC, Bay High School, introduced Joshua Vaden. Chrissy Ward, Central High School, introduced Bailey Gilmer. Mary Pat Zebrofski, Chautauqua Learn & Service Charter School, introduced Brittany McCullough.

Josh Balkom, Principal, Deane Bozeman School, introduced Jacob Scott.
Chandra Tyson, Principal, Rosenwald High School, introduced Jasun Hamilton.
Coy Pilson, Principal, Rutherford High School introduced Sarah Huerta.

C. Chartwells Backpack Program Contributors and Chartwells Presentation

The Backpack Program began in December 2010 by Deniece Moss and Hiland Park Baptist Church. Backpacks were packed with food for students to take home on Fridays and returned on Mondays so that they had food through the weekend or during school breaks.

Currently, 1,544 students are receiving backpacks that are filled by numerous churches that have adopted elementary, middle and high schools. Dr. Steve Taylor and Lynn Phillips, Emerald Coast Fellowship Church, have taken over the program and recruited many organizations. Their church alone serves 9 schools and provides food for 269 students. Each church was given a certificate of appreciation. Julio Narvaez, Director of Chartwells K-12, donates \$5,000 each year to provide 1,500 backpacks for this program and is proud to provide for this program and the children they serve every day.

Chair Littleton called for a recess at 1:50 p.m. and called the meeting back to order at 1:55 p.m. Due to the time, Chair Littleton directed the School Board to begin with the Public Hearing.

IX. PUBLIC HEARING - 1:45 P.M.

A. 1. BCSB policy 4.109 – Contracts

Moss questioned the 97 day probation. It is Florida State Statute.

Motion by Walker, seconded by Moss, to approve. Motion unanimously approved.

2. BCSB policy 4.113 – Suspension or Dismissal

Motion by Neves, seconded by Register, to approve. Motion unanimously approved.

3. BCSB policy 4.114 – Notification of Absence

Principals must get prior approval for leave and classroom teachers must secure a substitute prior to an absence.

Motion by Moss, seconded by Register, to approve. Motion unanimously approved.

4. BCSB policy 8.103 – Organization for Instruction

Motion by Moss, seconded by Neves, to approve. Motion unanimously approved.

5. BCSB policy 8.401 – Promotion of Students

Moss questioned about North Bay Haven's schedule. It will not change since they are on a block schedule. The change will assist the students at the alternative schools.

Motion by Walker, seconded by Register, to approve. Motion unanimously approved.

6. BCSB policy 8.404 – High School Credit

Motion by Moss, seconded by Neves, to approve. Motion unanimously approved.

IV. ORGANIZATION REPORTS

A. Association of Bay County Educators

The schools are currently testing so no report was given.

B. Bay Educational Support Personnel Association

No report was given.

C. Bay Education Foundation

No report was given.

V. HEARING FROM THE PUBLIC

The following members from the public addressed Superintendent Husfelt and the School Board Members.

Kim Melendez, Lice Relievers, is concerned about the current and revised board policies concerning lice. She volunteered to educate the schools on how to inspect for nits and lice and stated that lice are resistant to most of the over the counter medication and kits. Her program can make sure a student can return to school the following day after lice is found and has a 2 week follow up program. The Superintendent will have one of his staff members get in contact with her for more information.

VI. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

Superintendent commented that Bay District Schools did well at the recent Science Fair. Students received 15 awards. The student Art Show is currently being held at the Marina Civic Center, and the 5th grade musical is coming up soon. House Bill 81 – "Whiskey to Wheaties" bill will allow 16 year olds to sell liquor at check outs under supervision of an 18 year old. He asked that everyone

please pay attention to this bill since it concerns our students. The intention is to save retailers money by not maintaining a separate building for liquor. The

Superintendent also handed out an article about the need for Birth to 5 programs for school districts. He also mentioned the recent weather closure. Tuesday evening projected strong weather from noon-4:00 p.m. on Wednesday. Due to the notification time, he needed to send the information for closure out that evening. After consulting with forecasters and administrative staff, it was decided to close school on Wednesday with the safety of the students in mind.

Moss announced that April 10-14, 2017 is Assistant Principal Appreciation Week and that Mosley High School plays baseball at Arnold High School tomorrow night at Arnold High School's stadium at 6 P.M.

Littleton mentioned that April is also Volunteer Appreciation Month.

Register stated that the Bay Education Foundation Arts Alive was wonderful. The tables were sold out and it was a great event with awesome talent.

Walker attended a mentoring field trip with New Horizon Learning Center's students and Ms. Tidmore. The students earned the trip through the mentoring program went to the Panama City Fire Department Training Center. Sonny's BBQ provided lunch for everyone. He stated that Ms. Tidmore does an excellent job with the mentoring program. He complimented the Superintendent for closing the schools Wednesday on the side of safety for the students.

B. District Staff

Tamara Turnmeyer Marler, Tyndall AFB School Liaison, wanted to thank the District for their support of the Month of the Military Child and remind everyone that the Tyndall AFB Air Show will be held next week.

VII.

B. Assistant Superintendent for Teaching & Learning Services

1. **Out of County Request 2016-17**

2. **Travel Reimbursement**

D. Human Resources & Employee Support Services

1. **Request to Approve Personnel Recommendations/ Out of Field Teachers**

E. Operational Support Services

1. **Capital Projects Update**

Motion by Register, seconded by Moss, to approve the remaining items on the Consent Agenda. Motion unanimously approved.

VIII. ACTION ITEMS

CONSENT AGENDA

A. Deputy Superintendent **(MOVED TO ACTION BY REGISTER)**

1. Request to Approve 2017-2018 Unit Allocations

Register stated that in 2009 he went along with the closing and repurposing of schools and tightening the District's budget. He questioned adding about adding Mosley High School's 4 MAPPS units, Bay High School's 3 AICE units, Jinks Middle School's 4 ASPIRE units, Everitt Middle Schools 5 ASPIRE units, Instructional Specialist Assistant, a new job description and a maintenance position. The Superintendent stated the MAPPS and AICE units are paid out of money they earn. ASPIRE units are needed to help the low achievers to be successful. The population is increasing with the level 1s and 2s. Register is concerned about the budget.

2. Request to Approve Revision to 2016-2017 District Approved List

Superintendent stated this is for the mentoring program which is low cost to the District and changing a title of a position. His goal is to find 1,000 mentors from local organizations to come into the schools to assist our low poverty students.

3. Request to Revise 2017-2018 Staffing Formula

Littleton suggested that the School Board be provided with organizational charts from the past years so that they can review the trends of adding/removing positions in the District.

Motion by Register, seconded by Walker, to approve A1,A2,A3 which were moved from the Consent Agenda. Motion unanimously approved.

C. Business Support Services

1. Inventory Report **(MOVED TO ACTION BY WALKER)**

Walker questioned the cost of items that have been requested to be obsolete from Inventory, primarily the Pole Vault Pit (over \$7,500) and Pole Vault Pad (over \$1,000). Items were bought in 2002.

These items were outside and deteriorated. The items were removed during the demolition of Tommy Oliver Stadium.

Motion by Moss, seconded by Neves, to approve C1 which was moved from the Consent Agenda. Motion unanimously approved.

A. Superintendent

1. **Reappointment of Jerry Burg to the Citizens Oversight Committee**
2. **Reappointment of Fred Denecke to the Citizens Oversight Committee**

Motion by Neves, seconded by Register, to approve A1 & A2. Motion unanimously approved.

B. Assistant Superintendent for Teaching & Learning Services

1. **Bay Base Fee Increase Proposal**

Pam Isenberg, Coordinator of Bay Base, informed the School Board that there has not been an increase in fees since 2008. In 2014, due to changes in the collection of food service fees, Bay Base went to a single fee of \$40. The program is self-funded and provides many services and hours needed for working parents.

Motion by Register, seconded by Walker to approve. Motion unanimously approved.

~~**C. Business Support Services**~~

- ~~1. **Property Insurance Renewal 2017-18**~~

D.C. Human Resources & Employee Support Services

1. **Request to Advertise New/ Revised Job Descriptions**

Coordinator of Student Placement Options

Gena Burgans, Assistant Superintendent, explained that a new position is needed to assist with administrative & in lieu of expulsion student placements, expulsion hearings, family meetings and State Attorney notifications. Walker asked why a Master's Degree is needed and Ms. Burgans replied that this person will need to communicate with Principals and discuss MTSS procedures. This position will represent the District.

Motion by Neves, seconded by Walker to approve. Motion unanimously approved.

E.D. Operational Support Services

1. Florida Department of Transportation Purchase Agreement

John Bozarth informed the School Board that this is an agreement from FLDOT to buy a small part of Mowat Middle School's school ground to pave a 6 lane highway on Highway 390. FLDOT will also build a safe crossover for students when finished. Mr. Bozarth will improve and pave Mowat Middle School's parking lot.

Motion by Moss, seconded by Neves to approve. Motion unanimously approved.

2. Request to Revised Hourly Rates for Professional Services

John Bozarth stated that the fees in place are fixed fees that are more than 15 years old. He surveyed firms for the current rates and averaged them for a fair rate for the current market. Walker questioned the increase in some of the rates and Mr. Bozarth said that we need to be competitive. Neves stated these rates are lower than other districts.

Motion by Moss, seconded by Walker to approve. Motion unanimously approved.

Chair Littleton recessed the School Board Meeting at 3:27 p.m. until the scheduled 4:00 p.m. recognition of the High Impact Teachers.

X. INFORMATIONAL ITEMS (No action required)

A. Bay County School Board Audit 2016

B. Charter School Financial Statements

- 1. Bay Haven Charter Academy, Inc.**
- 2. Chautauqua Learn and Serve Charter**
- 3. Central High School**
- 4. Palm Bay Preparatory Academy**
- 5. Rising Leaders Academy, Inc.**
- 6. University Academy, Inc.**

XI. HIGH IMPACT TEACHERS

Recognition of High Impact Teachers began at 4:00 p.m. The Superintendent welcomed 96 teachers and with the School Board Members, presented certificates to all of the teachers and expressed their gratitude for the job they do and said they are priceless to the District.

At 4:23 p.m., Chair Littleton adjourned the meeting.

~~XI.XII. EXECUTIVE SESSION – COLLECTIVE BARGAINING~~ *Cancelled*
(Immediately following School Board Meeting)



Ginger Littleton
Chair



Bill Husfelt
Superintendent