



PUTTING  
THE 'A'  
BACK IN



## Construction Contractor Badge Guidelines

### Bay District Schools

**For safety reasons, a securely fenced-in construction site, where no students or staff are present, is under the purview of the contractor and the BDS Facilities Department, not the building principal or any other BDS department. Any exceptions to the badging rules, applicable only to these sites, are solely under the purview of the Facilities Department.**

- All contractors needing access to campuses while students are present or who will interact with students must be fingerprinted and badged.
- Being behind a secure fence or working when school is NOT in session may allow exceptions, *but only if no students are present and no direct contact is expected*. This should be pre-approved by the BDS Facilities Department.
- Badging does not replace supervision rules for certain work zones—contractors should follow all site-specific rules communicated by the facilities staff.

**For more information, contact the Bay District Schools Facilities Department**

**Executive Director Lee Walters:** 850-767-4205

850-814-9786

[Waltell@bay.12.fl.us](mailto:Waltell@bay.12.fl.us)

<https://bay.k12.fl.us/facilities>

### ✓ What an Approved Contractor Badge *Allows*:

- **Access to campus** is permitted when students are present, *if* the contractor is properly badged and screened.
- **Unsupervised access** to areas of campus *when necessary for the contracted work*, provided the badge is visible at all times.
- **Movement between campuses and to and from job sites**, if the badge is issued under a valid statewide contractor badge program.
- **Incidental contact with students**, *only if* the individual has passed a Level 2 background screening and is badged.

### ✗ What a Contractor Badge *Does Not Allow* or Cover:

- **It does not extend to others in the group:** Each contractor must be individually screened and badged. There is no “line-of-sight” rule under the Jessica Lunsford Act. *Being supervised by a badged person does not substitute for clearance.*
- **It does not allow access without a visible badge:** Contractors must visibly wear their badge at all times while on school grounds. Failure to do so may result in removal.
- **It does not authorize access for disqualified individuals:** Anyone who fails the Level 2 background screening *may not be on campus* in any capacity until appeals are resolved.
- **It does not remain valid if a disqualifying offense occurs post-badging:** Contractors are required by law to notify their employer within 48 hours of any disqualifying offense. Continued work without reporting may result in legal penalties.