



# MEMORANDUM

## Business & Finance Services

William V. Husfelt III, Superintendent - □ Jim Loyed, Chief Financial Officer

**TO:** Prospective Proposers  
**FROM:** Rick Young, Purchasing Agent  
**DATE:** September 11, 2019  
**RE:** Bid Request #20-02-Aluminum Bleachers  
**ADDENDUM 1**

**1. CLARIFICATION: Page 8 – Section 5) SHIPPING & RECEIVING**

**5.1 Mosley HS Equipment: Delivery to Warehouse:** Redmond Warehouse is located at 933 East Baldwin Road, Panama City Fla, 32405. Warehouse receiving hours are Monday through Friday, excluding state holidays and days during which the school district administration is closed) 7:00 a.m. to 2:00 p.m. CT. Vendors shall contact and schedule all deliveries forty eight (48) hours prior to via 850-767-1820. A forklift and loading dock are available to assist in the unloading of this equipment. **2-Each Model #LR-0415AD**

**5.2 Jinks MS Equipment: Delivery to School & Work Site:** Jinks Middle School is located at 600 West 11<sup>th</sup> Street, Panama City Fla, 32401. The job site located on the north end of the campus at the school football field. This school has a secured and fenced campus requiring specific and detailed coordination between the vendor and the installing contractor. The vendor and carrier is required to contact and schedule all deliveries forty eight (48) hours prior to with the installing contractor. Point of contact information for the installing contractor and District project manager will be provided when the purchase order is released. The installing contractor will provide an all-terrain forklift at site to assist in the unloading of this equipment. **3-Each Model # GS-1533DC-A**

**Failure on the part of the vendor or carrier to fully meet requirement 5.1.1 shall result in a deduction from the final invoice, for any associated cost in the completion of this requirement by District personnel.**

**2. REPLACE: Page 14 – Attachment C**

Replace the current page 14 with the attached Attachment C document.

Sign and return this addendum with your response to Bid Request 20-02-Aluminum Bleachers.

Firm: \_\_\_\_\_ Authorized Signature \_\_\_\_\_

Address: \_\_\_\_\_ Signer name (typed or printed) \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**ATTACHMENT C**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION  
INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

---

This certification is required by the regulations implementing *Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510 Participants responsibilities*. The regulations were published as **Part IV of the January 30, 1989, Federal Register (pages 4722-4733)**.

\*\*\*\*\* BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE \*\*\*\*\*

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

<hr/> <p>Organization Name</p>	<hr/> <p>RFP #20-02, Aluminum Bleachers RFP Name &amp; Number</p>
<hr/> <p>Names and Titles of Authorized Representative(s)</p>	
<hr/> <p>Signature(s)</p>	<hr/> <p>Date</p>