



MEMORANDUM

Business & Finance Services

William V. Husfelt III, Superintendent | Jim Loyed, Chief Financial Officer

TO: Prospective Proposers

FROM: Dan Fuller, GM of Purchasing, Contracting & Materials Mgmt

DATE: May 16, 2019

RE: RFP #19-10 – Contracted Cleaning Services
ADDENDUM NO. 1

Addendum for RFP #19-10 – Contracted Cleaning Services, is amended in the following particulars and in these particulars only. All provisions of the original documents shall remain in force, except as specifically modified or changed herein or by other Addendum issued by Bay District Schools. This Addendum is hereby made part of the proposal documents.

This Addendum addresses questions from Proposers and clarification. All proposers are responsible for receiving and reading Addendums. All Addendums will be posted at <http://www.bay.k12.fl.us/bids>.

Change original RFP 19-10, page 5 of 71, delete Bay High School from services.

Change original RFP 19-10 Exhibit B, page 58 of 71, delete Bay High School from pricing sheet.

Change original RFP 19-10 Exhibit C, page 60 of 71, delete Bay High School from pricing sheet

Q&A's:

Q 1. Request floorplan of Tommy Smith ES?

Answer Has been uploaded to website at <http://www.bay.k12.fl.us/bids & VendorRegistry.com>

Q 2. Request FISH reports of facilities?

Answer Have been uploaded to website at <http://www.bay.k12.fl.us/bids & VendorRegistry.com>

No other changes.

Reiterate the Anti-Lobbying policy:

Lobbying: As mandated by School Board Policy, Chapter 6, Section IV, paragraphs (G)-(H):
Once a competitive solicitation is released, no bidder or individuals acting on behalf of the bidder shall lobby District personnel or School Board members. The Lobbying

School Board members or any District personnel may result in disqualification and rejection of said solicitation. For purposes of this policy, "lobbying" is defined as any action taken by an individual, firm, association, joint venture, partnership, syndicate, corporation and all other groups who seek to influence the governmental decision of a Board member or District personnel after the release of the solicitation and prior to time that an award recommendation is posted. Communications with the Purchasing Department referenced point of contact, regarding clarifications of solicitation terms, conditions, or specifications will not be considered as "lobbying"

Proposers are asked to acknowledge receipt of this Addendum by signing in the space provided and return either separately or with their proposal response, no later than the opening date of May 23, 2019.

Firm/Signature of Proposer

Printed Name

Address

Telephone Number

City, State, Zip Code

e-mail address