



MEMORANDUM

Business & Finance Services

William V. Husfelt III, Superintendent | Jim Loyed, Chief Financial Officer

TO: Prospective Proposers

FROM: Dan Fuller, GM of Purchasing, Contracting & Materials Mgmt

DATE: February 21, 2020

RE: RFP #20-06 – ADDENDUM NO. 1

Addendum for RFP #20-06 – Disaster Recovery and Mental Behavioral Health Initiative, is amended in the following particulars and in these particulars only. All provisions of the original documents shall remain in force, except as specifically modified or changed herein or by other Addendum issued by Bay District Schools. This Addendum is hereby made part of the proposal documents.

This Addendum addresses dates of submission which conflict with School District calendar. All proposers are responsible for receiving and reading Addendums. All Addendums will be posted at <http://www.bay.k12.fl.us/bids>.

The District intends to use the following schedule for proposal processing:

RFP publication date	February 20, 2020
Questions due to Purchasing	March 5, 2020
District Offices Closed – Spring Break	March 16-23, 2020
Proposals due no later than 2pm CT	March 26, 2020 2pm CT
Evaluation by committee, Proposer Interviews (if Necessary)	March 26 through April 7, 2020
Award recommendation	on or about April 7, 2020
Board Approval Date	on or about April 14, 2020 1pm CT

Proposers are asked to acknowledge receipt of this Addendum by signing in the space provided and return either separately or with their proposal response, no later than the opening date of March 26, 2020.

Firm/Signature of Proposer

Printed Name

Address

Telephone Number

City, State, Zip Code

e-mail address