



MEMORANDUM

Business & Finance Services

William V. Husfelt III, Superintendent | Jim Loyed, Chief Financial Officer

TO: Prospective Proposers

FROM: Dan Fuller, GM of Purchasing, Contracting & Materials Mgmt

DATE: December 18, 2020

RE: RFP #21-03 – ADDENDUM NO. 1

Addendum for RFP #21-03 – WAN ACCESS TO NON-FIBER CONNECTED SCHOOLS, is amended in the following particulars and in these particulars only. All provisions of the original documents shall remain in force, except as specifically modified or changed herein or by other Addendum issued by Bay District Schools. This Addendum is hereby made part of the proposal documents.

This Addendum addresses questions posed in accordance with the Terms and Conditions of the RFP and received prior to the deadline for submission. All proposers are responsible for receiving and reading Addendums. All Addendums will be posted at <http://www.bay.k12.fl.us/bids>.

1. We wanted to know if you can extend both RFP due dates for an additional 2 weeks, from January 14th to January 28th?

A: No, once the RFP is issued, the USAC requires 28 days. Changes to the due date will restart the clock and a new Form 470 would be required. This question was asked IRT RFP 21-02 which has since been reissued.

2. Is the School District working with BidSync or DemandStar as an alternative to deliver the responses as the other districts are doing?

A: No. At this time the District has not transitioned to accepting e-proposals in our policy. We do use DemandStar as a supplement to our District website to get a broader range of potential vendors. However, by law, we have to use the District website as primary.

3. Due to the pandemic, and the documented delays with all shipping carriers would you be open to receiving responses via e-mail instead of a hard copy submission?

A: Email submission of proposals is not permitted per District policy at this time. We have not experienced any delays in delivery from USPS, DHL, UPS or FEDEX.

4. I do not see the RFP posted on <http://www.bay.k12.fl.us/bids>. Please advise if the addenda will be posted on this site, or if we need to contact the purchasing department via phone to obtain the addenda per 4.2 in the RFP.

A: We have been experiencing difficulty with our website provider. Yes, all addendums and notices will be posted to the District website per District Policy and Florida Statutes. Initially the RFP was posted at the top of the page and out of sequence. It has been corrected.

5. RFP 21-03 is attached to two 470's. 470 #210007526 and 470 #210007530. Will you accept one proposal for both 470's? If so, it looks like Attachment A needs to be updated, since it does not allow us to price Tyndall Academy from 470 #210007530. If not, was the wrong RFP attached to 470 #210007530?

A: Form 470 #210007530 has been cancelled. It was intended to be posted with RFP 21-02 but a mistake was made and it was tagged with RFP 21-03. As a result, RFP 21-02 shall be reissued with December 18, 2020 as release date. All dates for RFP 21-02 are adjusted with the change.

Proposers are asked to acknowledge receipt of this Addendum by signing in the space provided and return either separately or with their proposal response, no later than the opening date of January 14, 2021.

Firm/Signature of Proposer

Printed Name

Address

Telephone Number

City, State, Zip Code

e-mail address