



# MEMORANDUM

## Business & Finance Services

Mark McQueen, Superintendent | Jim Loyed, Chief Financial Officer

**TO:** Prospective Proposers

**FROM:** Dan Fuller, GM of Purchasing, Contracting & Materials Mgmt

**DATE:** December 7, 2023

**RE:** RFP 24-02 – ADDENDUM NO. 1 Disaster Mitigation & Remediation Pre-Positioning Services

Addendum for RFP 24-02, is amended in the following particulars and in these particulars only. All provisions of the original documents shall remain in force, except as specifically modified or changed herein or by other Addendum issued by Bay District Schools. This Addendum is hereby made part of the proposal documents.

This Addendum addresses questions from respondents submitted before the cutoff date. All proposers are responsible for receiving and reading Addendums. All Addendums will be posted at [www.bay.k12.fl.us/bids](http://www.bay.k12.fl.us/bids) and DemandStar.

1. Table B. Water Mitigation Pricing Sheet – How would you like to see equipment offered but not listed on the included price sheet that may be required to complete any scope of work that would be relevant under this solicitation?

A: Please list all equipment on your normal spreadsheets and the corresponding rates. For equipment that may not be included in your standard rate sheets, please provide description, how long it will take to get it to Bay county and cost. An example:

Description	Unit	Response time to Bay County	Cost Per Unit
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2. How should respondent include any weekly or monthly discounts offered on equipment?

A: If any discounts may be applied in any case, please note that in the equipment rate table and include as separate tab if applicable.

3. How should respondent include any prompt payment discounts they may offer?

A: If any discounts may be applied in any case, please note that in the write up and include as separate tab if applicable.

4. How should respondent include necessary labor rates?

A: Labor rates will likely vary over the expected term of the contract. Rates shall be for regular labor hours (straight time). You may include a separate listing or tab of your current labor rates for the committee to evaluate. An example:

Description	Code	Unit	Straight 1.0x	Overtime 1.5x	Double-time 2.0x
General Labor	GL	Hour	\$ 1.00	\$ 1.50	\$ 2.00

5. How should respondent include necessary consumables that may be required?

A: Please provide your flat rate list/table of consumables and respective prices. There should be no markup of O&P. An example:

Description	Unit	Qty Per Unit	Cost Per Unit
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Proposers are asked to acknowledge receipt of this Addendum by signing in the space provided and return either separately or with their proposal response, no later than the opening date of January 18, 2024.

\_\_\_\_\_  
Firm/Signature of Proposer

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
e-mail address