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Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

# MINUTES

## BAY DISTRICT SCHOOL BOARD MEETING

SEPTEMBER 8, 2020

**PURCHASING PROCESS WORKSHOP – 11:00 A.M.**

**BOARD MEETING – 1:00 P.M.**

**PUBLIC HEARING – 1:45 P.M.**

**GINGER LITTLETON BOARD ROOM**

**~~EXECUTIVE SESSION – COLLECTIVE BARGAINING CANCELLED~~**

**(immediately following School Board Meeting)**

Present: School Board Chair Steve Moss, Board Member Ryan Neves, Board Member Jerry Register, Superintendent Bill Husfelt and Board Attorney Franklin Harrison.

Chair Moss called the workshop to order at 11:00 p.m. Jim Loyed, Bay District Schools CFO, addressed the board and introduced Dan Fuller, General Manager of Purchasing, who presented a PowerPoint outlining the Procurement and Purchasing process for the district. This illustrated the checks and balances involved the procurement, purchasing and contracting letting and demonstrated the complexity of the process.

The workshop ended at 12:15 P.M.

Present: School Board Chair Steve Moss, Vice Chair Pamm Chapman, Board Member Ryan Neves, Board Member Jerry Register, Superintendent Bill Husfelt and Board Attorney Franklin Harrison.

Chair Moss called the meeting to order at 1:00 p.m. Superintendent Husfelt gave the invocation and Board Vice Chair Chapman led the Pledge of Allegiance.

### I. APPROVAL OF AGENDA

**Superintendent Husfelt requested the following change to the agenda:**

**DELETE: X.A. Deane Bozeman Internal Audit**

Chapman made the motion to approve the agenda, Register seconded. Motion passed unanimously.

### II. APPROVAL OF MINUTES

**August 25, 2020**

The minutes were unanimously passed.

### **III. ADMINISTRATIVE RECOMMENDATIONS**

#### **A. Dana Tutunik, Supervisor of Student Wellness**

Register made the motion to approve, Neves seconded. Motion passed unanimously.

### **IV. ORGANIZATIONAL REPORTS**

#### **A. Association of Bay County Educators**

Denise Hinson, President of ABCE, addressed the board.

Well, we have completed our first full two weeks of school, and for the most part, they went well. However, there are still issues that need to be addressed and worked through in collaboration with Bay District Schools.

Education is a unique field in that we deal with people. We are taking care of all the needs of every child in our classroom and now those learning from home as well. We are caregivers, and we know our caring does not stop with our contractual day ends. We think about our kids all the time.

This year educators have been tasked with much more, and at times, it becomes overwhelming. Many teachers have resigned, retired early, or taken a leave of absence due to the extraordinary situation we have been put in due to COVID 19.

Not all educators, however, have taken one of those paths. They are in the trenches day in and day out. Teachers are still learning to navigate through Canvas. Recording live is still new territory for us all and causes anxiety levels to rise. Students enrolled in BayLink are not consistently coming to class via their computers. How to test a student at home working through BayLink has become another teacher question. These are just some of the concerns I hear from educators on a daily basis. I am hopeful we will soon have these issues put to bed. What makes me most proud to be a teacher right now is that in spite of all this change and all the chaos, teachers are still coming to their schools everyday and taking care of our children. Teachers have not changed.

I stand here today a proud public-school educator, and I thank every teacher in the district for once again stepping up to the plate and doing what we do best for our community. I am also asking teachers to stop and take time for themselves. Our mental and physical health is important and self-care should be a priority for us this year. Never forget that you are appreciate, and I thank you for what you do each and every day.

#### **B. Bay County Educational Support Personnel Association**

No one from BESPAs requested to address the board.

### **C. Bay Education Foundation**

Melissa Pinero, Executive Director addressed the board. She gave thanks to a number of district employees who assisted in the reorganizing of the foundation's office space. Pinero said that the Grants for Great Ideas application had been distributed and there is \$70,000 in grant money to be awarded to local teachers and educators. Face masks with the foundation's logo were distributed to the board along with a pamphlet introducing a new Florida license plate that helps support the foundation.

## **V. HEARING FROM THE PUBLIC**

Cindy Wilker spoke about the LGBTQ student population.

## **VI. LEARNING COMMUNITY NEWS**

### **A. Board Members and Superintendent**

Register said that he visited two elementary schools this morning and that the students seemed well adjusted. He said that our teachers are doing a remarkable job with a system that they are having difficulties with. Register wanted to congratulate the teachers and he is pleased that almost three weeks of school have been completed.

Moss said that football and volleyball practice has started. The county jamboree will be in less than two weeks on Thursday, September 17. He said that social distancing will be observed but should not be a problem in the stadiums.

Superintendent Husfelt asked Denise Kelley to introduce Lindsay Jackson, the supervisory nurse in charge of COVID 19. Ms. Jackson explained that her role is to work with the Department of Health and Department of Education anytime there is a COVID incident. Ms. Jackson will work with the school to pinpoint the details to provide contact tracing so they can quarantine anyone who would be considered a close contact and inform anyone of minimal contact to monitor for symptoms. The goal being to keep as many people in school as possible per the Department of Health and Department of Education guidelines. She noted that so far there have been eighteen cases at 13 schools and 195 individuals have been quarantined. Which may seem like a lot but when you consider the number of individuals (students, staff, etc.) those number are really small.

Superintendent Husfelt added that staff is working hard to limit exposure. Teachers are doing a great job of social distancing and wearing masks. New hand sanitizer stations are being added to classroom for students to clean their hands and surfaces.

Ms. Jackson said that she is working on a dashboard to track cases and that information will be coming soon.

**B. District Staff**

No one else from District Staff spoke.

**VII. CONSENT AGENDA**

**A. Deputy Superintendent**

1. Request Approval for Additional Unit Allocations
2. Request Approval of Salary and Benefit Package for Non-Bargaining Employees for 2020-2021
3. Request Approval of ABCE Master Contract Pending Union Ratification Moved to Action by Register

**B. Assistant Superintendent – Division of Teaching and Learning**

1. Contracts MOUs, Agreements 2020-2021
2. Grants for 2020-2021
3. 2020-2021 Assessment Calendar

**C. Business Support Services**

1. Internal Audit Reports
2. Inventory Report
3. Purchasing and Contracting

**D. Human Resources**

1. Request to Approve Personnel Recommendations/Out of Field Teachers
2. Request Approval for the 2020-21 District Approved List

**E. Facilities**

1. Capital Projects Update

Neves made the motion to approve the remaining Consent Agenda minus VII.A.3. Chapman seconded. Motion passed unanimously.

**VIII. ACTION ITEMS**

**VII.A.3. Request Approval of ABCE Master Contract Pending Union Ratification**

Register said that prior to approval there were two areas that teachers were very concerned about: first being salaries and second being leave for those who are affected by COVID 19. CFO Loyed said that any extra money for teachers, especially beginning teachers, promised by Governor DeSantis has not been approved yet by the state and is not reflected in the salary schedules included in this contract.

Human Resources Director Shirley Baker said that the agreement with the teacher's union (ABCE) will provide that for the first quarantine event that a teacher is exposed to the teacher will have access to the emergency leave act which will cover two weeks, however if the teacher is well enough and can log in to BayLink and teach from home, they will not have to take any leave at all. If a teacher is unable to work, they can take the emergency sick leave act to cover two weeks. If there is a second event and the teacher cannot work from home, the district will provide five days of administrative leave and the teacher will provide five days of their own accumulated leave, if they don't have any accumulated leave, they will have to go unpaid. If there is a third event, the district will offer another five days of administrative leave. The district is covering five days administrative leave per teacher for three separate events. The district will also front load the ten days sick leave earned by each teacher once the contract is ratified and approved.

Register shared his concerns that all teachers will not be happy with salaries, especially veteran teachers. Denise Hinson, president of the teacher's union (ABCE) said the increase for beginning teachers was mandated through the state. There are veteran teachers who will be making the same amount as starting teachers, but the union is happy that starting teachers will be making more and hope that veteran teachers will get an increase next year.

Register made the motion to approve, Neves seconded. Motion passed unanimously.

**A. Board Members and Attorney**

**1. Request Approval to Advertise New Policy 2.1035 - Information Technology Security**

Neves made the motion to approve, Chapman seconded. Motion passed unanimously.

**2. Request Approval to Advertise New Policy 9.106 - Parent – Teacher Conferences and Other Meetings Concerning Students**

Chapman made the motion to approve, Neves seconded. Motion passed unanimously.

**B. Facilities**

1. **Architect Selection for Mowat Middle School Renovation Project**

Register made the motion to approve, Neves seconded. Motion passed unanimously.

2. **Construction Management Selection – Arnold High School and Parker Elementary School Roofing Project**

Register made the motion to approve, Neves seconded. Motion passed unanimously.

**IX. PUBLIC HEARING**

- A. **Policy 2.134 Safety Precautions During Pandemic**

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

**X. INFORMATIONAL ITEMS**

- A. ~~Deane Bozeman Internal Audit~~

**A. B. Charter School Financials**

1. **Bay Haven Charter Academy**
2. **Chautauqua Learn and Serve**
3. **Central High School**
4. **Palm Bay Elementary**
5. **Palm Bay Prep**
6. **Rising Leaders Academy**
7. **University Academy**

**XI. EXECUTIVE SESSIONS – COLLECTIVE BARGAINING Cancelled**

(Immediately following School Board Meeting)



Steve Moss – Chairman



Bill Husfelt - Superintendent