



WILLIAM V. HUSFELT III

SUPERINTENDENT

1311 Balboa Avenue

Panama City, Florida

32401-2080

(850) 767-4100

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members:

Jerry Register

District 1

Brenda Ruthven

District 2

Pamm Chapman

District 3

Winston Chester

District 4

Steve Moss

District 5

**MINUTES**  
**BAY DISTRICT SCHOOL BOARD MEETING**  
**SEPTEMBER 9, 2021**  
**BUDGET WORKSHOP - 4:30 P.M.**  
**SPECIAL SCHOOL BOARD MEETING- 5:01 P.M.**  
**GINGER LITTLETON BOARDROOM**  
**EXECUTIVE SESSION (IF NEEDED) *Cancelled***

**Budget Workshop**

The workshop was called to order at 4:30 p.m. by Chair Steve Moss. In attendance were: Vice Chair Pamm Chapman, School Board Members: Winston Chester, Jerry Register and Brenda Ruthven. Superintendent Bill Husfelt and Board Attorney Franklin Harrison.

District CFO James Loyed introduced his staff and thanked them for their hard work and dedication during the budget process and then gave a PowerPoint presentation and addressed question from the board on the key point of the budget including:

- Budget Calendar
- General Operating Fund
- Summary – General Fund Budget Comparison
- General Fund Appropriations by Object
- Special Revenue Fund
- Debt Service Fund
- Capital Projects Fund
- Enterprise Fund (Beacon)
- Internal Service Fund
- Budget Components by Fund
- District Summary Budget Comparison
- Percentage of Individual Funds to Total
- No Change in Millage Rate from Tentative Budget
- Millage Levy Comparison
- Proposed Millage Impact on Homeowners
- What is the Rolled-Back Millage Rate?
- Fiscal Year 2021/22 Rolled-Back Rate & Change from Prior Year

The Budget Workshop ended at 5:15 p.m.

In attendance: School Board Chair Steve Moss, Vice Chair Pamm Chapman, School Board Members: Winston Chester, Jerry Register and Brenda Ruthven, Superintendent Bill Husfelt and Board Attorney Franklin Harrison.

Pastor Tony Shackelford on Elevation Life Church gave the invocation and Vice Chair Chapman led the Pledge of Allegiance.

## **I. APPROVAL OF THE AGENDA**

Motion by Register to approve, second by Chester. Motion passed unanimously.

## **II. ACTION ITEMS**

### **A. Deputy Superintendent – Operations**

#### **1. Business Support Services**

##### **a. Approval of 2020-2021 Final Budget Amendments and Financial Statements**

Motion by Register to approve, second by Chapman. Motion passed unanimously.

##### **b. 2021-2022 Final Budget Revisions**

Motion by Ruthven to approve, second by Chapman. Motion passed unanimously.

## **III. SECOND PUBLIC HEARING TO APPROVE THE 2021-2022 MILLAGE & FINAL BUDGET – 5:01 P.M. – GINGER LITTLETON BOARDROOM**

The public hearing began at 5:15 p.m. with Chair Moss explaining that the Board was in session for the purpose of hearing from the public concerning the Final Millage Levy and Final Budget and for the Board to adopt a Final Millage Levy and Final Budget.

Chair Moss introduced District CFO, James Loyed, who gave a PowerPoint presentation on the 2021-2022 Final Budget Revisions. The Board Members were given the opportunity to ask questions. The public was invited to also ask questions.

No member of the public requested to speak.

### **A. Adoption of Millage Rate**

Motion by Register, second by Chapman, that the School Board adopt a millage rate of 5.847 mills to support the 2021-2022 District Summary Budget which includes 3.599 mills Required Local Effort; a Basic Discretionary Millage of .748 mills to support the General Fund; and 1.500 mills as a Capital Improvement Tax to be used for construction and remodeling; maintenance, renovation and repairs; motor vehicle purchases; new and replacement equipment, computer and device hardware and operating system software necessary for gaining access to or

enhancing the use of electronic and digital instructional content and resources, and enterprise resource software; payments for educational facilities and sites due under a lease-purchase agreement; payment of loans approved pursuant to F.S. 1011.14 and 1011.15, payment of costs of compliance with environmental statutes and regulations; payment of premiums for property and casualty insurance necessary to insure the educational and ancillary plants of the district. Motion passed unanimously.

**B. Final District Summary Budget for 2021-2022**

Motion by Chapman to adopt the Final District Budget for the 2021-2022 Fiscal Year in the amount of \$536,220.09, second by Register. Motion passed unanimously.

**C. Approval of Resolution #22-03 Resolution Determining Revenues and Millage Levied**

The resolution was read by Attorney Harrison.

Motion by Register to approve, second by Ruthven. Motion passed unanimously.

**D. Approval of Resolution #22-04 Resolution of the Bay County School Board Adopting the Final Budget for Fiscal Year 2021-2022**

The resolution was read by Attorney Harrison.

Motion by Chester to approve, second by Register. Motion passed unanimously.

The public hearing concluded at 5:44 p.m. at which time Chair Moss adjourned the meeting.

  
Steve Moss, Chair

  
Bill Husfelt, Superintendent